**TREETON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE READING ROOM ON MONDAY 30th JUNE 2025**

**Present:**

Cllr W Parker-Foers (Chairperson), Cllr O Baum-Dixon, Cllr V Beckett, Cllr J Chadburn, Cllr B Croxton, Cllr K Parry and Cllr R Rowbottom,

**In Attendance**

Mrs Y Colverson – Clerk

4 members of public

A period of not more than fifteen minutes will be made available for members of the public, and Members of the Council, to comment on any matter prior to the start of the meeting.

One member of the public asked a number of questions regarding the use of the Cowfield by the football team.

**RESOLVED:** The terms of use for the team will be looked at before replying to these questions.

**AGENDA**

**25-097 Apologies for Absence** – To receive, and approve if appropriate, apologies for absence and reasons given.

Cllr T Adair

**RESOLVED:** That this absence has been approved by resolution of the council

**25-098 Declaration of Members Interests**

1. Members are reminded to declare any interest in any item on the agenda at this time, or at any time during the meeting, in accordance with Treeton Parish Council’s Code of Conduct. (Where a Member indicates that they have an interest, but wish to make representations regarding the item, those representations must be made during Public Speaking prior to the start of the meeting).

None received

1. To receive, and approve if appropriate, requests for dispensation from Members on matters in which they have an interest and wish to vote.

None received

**25-099 To Approve Minutes** of the Parish Council meetings held on Tuesday 12 May 2025

**RESOLVED:** That the minutes of the meeting held on Tuesday 12th May are a true record.

**25-100 Clerk’s Report** – To receive a report from the Clerk stating actions undertaken since the meeting held on Tuesday 12th May 2025

Email received and forwarded to councillors:

RMBC - Consultation on Draft Supplementary Planning Document

RMBC Traffic Delay Report 23.05.2025

South Yorkshire Mayoral Office - Independent Ethics Panel (IEP) Member \*RECRUITMENT NOW OPEN\*

Point North May 2025 Newsletter

YLCA White Rose Bulletin 30 May 2025

Notice of The Annual Meeting of the South Yorkshire Branch of the YLCA

RMBC RSAB Training Programme Calendar (2025/2026)

|  |  |
| --- | --- |
| |  | | --- | | Neighbourhood Watch – Volunteer Recognition Awards nominations are open!  Neighbourhood Watch – June newsletter  YLCA planning training  YLCA Training Sessions for June 2025  YLCA Weekly news update 09.06.25  RMBC What’s on in Rotherham  RMBC Traffic delays  RMBC Rotherham Roundup | |

YYLCA South Yorkshire Branch Annual Meeting - Wednesday, 18 June 2025

YLCA Managing Parish Halls or Community Centres Webinar - Monday, 23 June

Biodiversity Webinar - Wednesday, 25 June

YLCA Weekly news and notifications

Actions taken since Monday 12th May 2025

Annual accounts collected from internal auditor

Comments to Planning, as requested, to application RB2025/0232

Letters delivered to businesses on Front Street regarding concerns over parking.

Parish Council Liaison Officer approached regarding speeding, advice was for a representative of the Council to attend a Community Safety Partnership meeting. I have requested dates and more information for these.

**RESOLVED:** That this information is received

**Allotment Report** – to receive a report following an inspection of allotments

Cllr Rowbottom accompanied the Clerk on an inspection of the allotments around the village.

There were two that were identified as not being cared for as they should be, one at Mill Lane and one at Well Lane, letters have been sent to both tenants. There was one other, at Rother Crescent, that will be monitored as it will be difficult to clear at this time of year due to the overgrown nettles.

We have one new tenant on Well Lane who will have the allotment and associated hard standing.

**RESOLVED**: That this information is received.

**25-101 Councillor Reports –** To receive reports from Councillors on actions and information relating to Treeton

1. Borough Councillor’s Report

Due to absence Councillor Adair was unable to provide a report

1. Cowfield – To receive a report on drainage

Cllr Baun-Dixon reported that permission has been received from RMBC for excess water to go into the public drain. Quotations for this work will be requested.

**RESOVED**: That this information is received.

1. Cllr R Croxton - Well Lane to Catcliffe Footpath

Cllr Croxton reported that he will chase the footpaths officer at the Borough Council and report back to the next meeting.

**RESOLVED**: That this information is received.

1. Events Committee

Cllr Baum-Dixon, Cllr Becket and Cllr Rowbottom reported that plans for the Picnic on the Pitch were going well. Two issues have arisen:

The provision of first aid for the event – Two quotes had been received, one at £600, one at £900.

The Clerk advised that the Events Committee have a delegated budget of £1,000, the decision of how this is spent sits with the events committee and does not need to be approved by full council.

**RESOLVED:** That first aid provision for the event will be funded by the Events Committee delegated budget

Parking

Parking has been an issue in previous years due to the number of people outside the village attending. One solution that had been identified was the use of the Cowfield.

As a near neighbour to the Cowfield was in attendance he was asked if this would be acceptable. He suggested that the old access, now impassible, would be a better solution and suggested this is opened up for future years.

**RESOLVED:** That if the weather is dry parking can take place on the Cowfield but some adjustments to the access point at the bottom of The Twentylands may be required to make it safely accessible. Stewards should be appointed to direct traffic.

**25-102 Planning** – To consider planning applications, appeals and policies which may affect Treeton

There was no planning matter within Treeton however a proposed development in Waverley may result in an increase in traffic through the village and increase of use of the doctors surgery and school.

**RESOLVED:** When planning permission is submitted the Council will consider this and may comment

**25-103 Item for Consideration and Resolution**

1. Whitestone Solar Farm – To consider letter received from Sarah Champion MP

Sarah Champion MP has responded to the Council’s letter, she is not in support of the scope of the planned solar farm and has asked if the Parish Council would host a public meeting which she would attend.

**RESOVLED:** That a reply will be sent, accepting Sarah Champion’s offer of a public meeting. When a date has been agreed the Parish Council will publicise this.

1. Community Skip Day – To consider delivering a Community Skip Day, in partnership with RMBC.

The Borough Council have suggested delivering a Community Skip Day, in partnership with the Parish Council, the cost to the Council would be £250. This could be run in conjunction with other community events, for example a litter pick.

This was discussed, and although a number of potential issues were identified, it was felt trialling and monitoring this would influence any decision to repeat the event in the future.

**RESOLVED**: That the Council will work with the Borough Council to deliver a Community Skip Day

1. Website – To consider quotations for the provision of a new council website

Cllr Parker-Foers noted that the current website is hosted by Rotherham Borough Council and is free to the council. Cllr Rowbottom commented that the current website is not user friendly and the Council do not have the facility to make real time changes and it can take up to five working days for information to be uploaded to the website.

The Clerk presented two quotations for a new council website. Council considered both quotations however could not make a decision with the information that had been presented.

**RESOLVED:** Cllr Baum-Dixon and Cllr Rowbottom will meet with both providers to discuss this further and will report back to the next meeting.

1. Finance software – To consider options for the provision of software to manage the Council’s accounts.

The clerk presented three options for finance software, however this would not be put in place until 1st April 2026 as the new financial year has been started on the existing software.

**RESOLVED:** That this item will be discussed in January, giving time for any changes to be put in place for the next financial year.

1. Reading Room
   1. To consider quotation and potential work to be carried out to the Reading Rooms.

One quotation had been received to carry out work to upgrade the toilets in the reading room. It has been identified that the disabled toilet is not accessible and does not meet the required standards.

**RESOLVED:** That more quotes will be requested and considered at the next meeting.

* 1. Dates for housing surgery

**RESOLVED:** Cllr Parker-Foers, Cllr Croxton and Cllr Parry will attend the surgery on Wednesday 2nd July

* 1. **Finance**

1. Account balances – to receive balances as at 30th June 2025

Bank balance at 30th June 2025

Current account £15,125.14

Instant access account £53,200.09

Cambridge Building Society £80,000.44

Nationwide Building Society £36,891.14

Total £185,216.81

**RESOLVED:** That this information is received

1. Payments – To receive and approve authorisation of payments

Staff costs £1825.82

Petty cash refund £54.70

A Flinders Burial ground maintenance £395.65

Dignity crematorium Grave digging £258.00

HP Instaprint Ink contract £13.49

Sarah’s Home Cleaning Cleaning of Reading Room £51.00

SJD Sports Coaching Youth provision £1,112.40

A question was asked about the Youth provision invoice. No report has been received from the providers, and as this is a condition of the service level agreement the payment will be withheld until a report has been received.

**RESOLVED:** All other payments are approved.

1. Bank Reconciliation – To approve bank reconciliation to 31st May 2025

Bank Reconciliation for April 2025 and May 2025

**RESOLVED:** That both bank reconciliations are approved and signed by the Chair

1. Budget – To agree budget for financial year 2025/26

The budget for the financial year 2025/26 had been discussed previously. The Clerk presented the budget with the requested amendments which showed a surplus of £9,000.

Cllr Parry moved that £1,000 be put into the Events Committee budget as they will have the additional expense of first aid provision at the Picnic on the Pitch

All in favour

**RESOLVED:** That an additional £1,000 will be allocated to the Events Committee, the remaining £8,000 will be used as contingency.

1. To receive the internal audit report for the financial year 2024/25

The Clerk presented the internal audit report, this showed all necessary internal controls are in place and that the accounting systems of the Council are fit for purpose.

**RESOLVED:** That this information is received.

1. Annual Governance Statement – To approve the annual governance statement for the financial year 2024/25

Council were asked to confirm that the Council has met it’s responsibilities for ensuring there is a sound system of internal controls.

**RESOLVED:** That all questions were asked and answered ‘yes’. The Governance Statement was signed by the Chair and the Clerk.

1. Annual Accounting Statement – To approve the annual accounting statement for the financial year 2024/25

The Annual Accounting Statement was presented to the Council for approval.

**RESOLVED:** That the Annual Accounting Statement is approved by Council and signed by the Chair and RFO

* 1. **Items to be included on the next agenda.**

Whitestone Salar Farm, potential public meeting with Sarah Champion MP

Cowfield drainage

Community skip update

Quotations for work to the Reading Room

Website

**25-106 Exclusion of press and public** – due to the confidential nature of the following items, to resolve to discussed these with the press and public excluded.

*Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960*

1. Legal update

**RESOLVED:** Council to get further legal advice

**25-107 Date and time of next meeting**

1. To resolve a date time for the next full council meeting

**RESOLVED:** The next meeting will take place on Monday 28th July 2025