**TREETON PARISH COUNCIL**

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT THE READING ROOM ON MONDAY 12th MAY 2025**

**Present:**

Cllr W Parker-Foers (Chairperson), Cllr O Baum-Dixon, Cllr V Beckett, Cllr J Chadburn, Cllr R Croxton, and Cllr R Rowbottom,

**In Attendance**

Mrs Y Colverson – Clerk

4 members of public

A period of not more than fifteen minutes will be made available for members of the public, and Members of the Council, to comment on any matter prior to the start of the meeting.

Members of the public did not bring any issues to the attention of the Parish Council

**25-060 Election of Chair –** To select a member to serve as Chair to the council for the following 12 months.

Cllr R Rowbottom nominated Cllr Parker-Foers as Chair

All in favour

**RESOLVED** Cllr Parker-Foers will serve as Chair of the Council for the following 12 months.

**25-061 Election of Vice-Chair** – To select a member to serve as Vice-Chair for the following 12 months.

Cllr O Baum-Dixon nominated Cllr R Rowbottom as Vice-Chair

All in favour

**RESOLVED** Cllr R Rowbottom will serve as Vice-Chair to the Council for the following 12 months.

**25-062 Apologies for Absence** – To receive, and approve if appropriate, apologies for absence and reasons given.

Cllr T Adair & Cllr K Parry send apologies

**25-063 Declaration of Members Interests**

1. Members are reminded to declare any interest in any item on the agenda at this time, or at any time during the meeting, in accordance with Treeton Parish Council’s Code of Conduct. (Where a Member indicates that they have an interest, but wish to make representations regarding the item, those representations must be made during Public Speaking prior to the start of the meeting)

None received

1. To receive, and approve if appropriate, requests for dispensation from Members on matters in which they have an interest and wish to vote.

None received.

**25-064 To approve Minutes** of the Parish Council meetings held on Monday 24th March 2025

**RESOLVED:** That the minutes of the meeting held on Monday 24th March 2025 are approved as a true record of proceedings

**25-065 Clerk’s report** – To receive a report from the Clerk stating actions undertaken since the meeting held on Monday 24th March 2025

**Accounts**

Year end session with Rialtas was attended on Friday 2nd May. The accounts for the year balanced and the financial year closed.

Accounts will go to the internal auditor on Wednesday 14th May and will be available for Council approval at the June meeting.

**Actions following resolutions by the Council**

**Grounds Maintenance**: Contract signed and returned to RMBC.

**Lantern for VE Day:** The Royal British Legion had sold out some time ago however a lantern was purchased and used at the commemorative event

**RESOLVED** That this information is received

**25-066 Councillor reports** – To receive reports from Parish councillors regarding meetings attended and project updates including, but not limited to:

1. Update on Cowfield Drainage

Cllr Adair to give a report at the next meeting

1. Update on Whitestone Sola Farm

There had been two zoom meetings, the first attended by Cllr Rowbotton and Cllr Croxton,the second by Cllr Parker-Foers and Cllr Becket. Cllr Parker-foers commented that in the one she attended there was no reference to the National Grid’s Electricity Sub Station which will sit side by side with the Whitestone 2 Development.

**RESOLVED** That councillors will send their comments to Cllr Parker-Foers in respect of ‘The Whitestone draft EIA Scoping Report’ and that Cllr Parker-Foers would draft a response from the Parish Council; the closing date for comments being 22nd May

**25-067 Planning** – To consider planning policies, applications and appeals, and resolve to submit comments where appropriate.

RB2025/0232 - Case Officer: Robert Morrell

Date Valid: 23/04/2025

Application Documents: available at <http://rotherham.planportal.co.uk/?id=RB2025/0232>

Proposed Decision Level: Delegated

Description and Location: Erection of 5 industrial/commercial units with residential flats above Land at Arundel Street Treeton

Council expressed some concern regarding traffic and parking in the area of the proposed development. A representative of the development attended the meeting and did reassure the Council that more parking can be created if needed.

**RESOLVED** That the council do not object to this development however would like to make planning officers aware of their concerns. The Clerk will comment accordingly.

**25-068 Exclusion of press and public** – to resolve items, if any, to be discussed with the press and public excluded.

*Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960*

**RESOLVED** That item 25-069 l, land issues, will be discussed with the press and public excluded

**25-069 Item for consideration and resolution**

1. Standing Orders – to review council standing orders and approve any amendments necessary

**RESOLVED** that the standing orders have been reviewed, no amendments necessary

1. External bodies – To appoint members to represent the Parish Council on external bodies

**RESOLVED** that representatives on external bodies will remain as the previous year.

**RESOLVED** that membership of the HR committee will be Cllr Rowbottom, Cllr Adair, Cllr Parry & Cllr Chadburn

1. Events Committee
	1. To agree terms of reference for an events committee

**RESOLVED** That terms of reference are adopted, membership to be a minimum of 3 councillors, in addition members of the community will be invited to join the committee as external members

* 1. To appoint members to service on an events committee

**RESOLVED** That Cllr Baum-Dixon, Cllr Beckett, Cllr Chadburn and Cllr Rowbottom are appointed to the Events Committee

* 1. To resolve delegated functions to the committee

**RESOLVED** That the Council delegate its functions to provide events in the community, and a set budget each year, to the Events Committee

1. Flag Master – To consider the role of Flag Master and resolve how this can be covered in Treeton (Item bought forward from March meeting)

**RESOLVED** That Cllr Beckett will act as the Council’s Flag Master, with Cllr Parker-Foers as Deputy Flag Master

1. Reading Room – To discuss possible further renovations to the Reading Room (Item bought forward from March meeting)

Cllr Parker-Foers moved that quotations are obtained to do the following work to the Reading Room

Create storage by removing one toilet – possibly move the disabled toilet into, what is now, the men’s toilet.

Redecorate all toilets

Make repairs to, and re-decorate the office space

Agreed by majority vote

**RESOLVED** Quotations will be requested, once obtained the Council will then consider the scope of work that will be carried out

1. Bus terminus – To consider, and resolve if appropriate, any action that can be taken to repair, and prevent further, damage caused to the bus terminus by turning vehicles.

**RESOLVED** That this is no longer an issue

1. Provision of litter bins - specifically entrances to Woods on Coal Crescent and at the top of Rother Crescent.

**RESOLVED** The Clerk will request this from RMBC

1. Parking on Front Street – To consider, and resolve if appropriate, what actions, if any, that can be taken to resolve issues caused by parking on Front Street

It was agreed that the illegal and irresponsible parking on Front Street was mostly by customers and staff of the four businesses near the junction of Well Lane and Station Road.

**RESOLVED** That the Clerk will write to all businesses in the location and request that they ask their customers and staff to park responsibly.

1. Speeding and weight restrictions along Long Lane - To consider, and resolve if appropriate, what actions, if any, that can be taken to resolve issues caused by vehicles speeding, and damaged caused by heavy vehicles, on Long Lane

**RESOLVED** That the Clerk will email RMBC regarding this and request that this is monitored.

1. Land around the dyke, issues bought to the attention of the Council including rubbish and mess left from trees being cut back – To consider, and resolve if appropriate, what action, if any, can be taken to resolve these issues

**RESOLVED** That no action will be taken as RMBC ecologist will be aware of this

1. Grass cuttings on War Memorial – to consider creating a compost heap on the War Memorial to dispose of grass cuttings

After consideration, it was agreed that a there is not a suitable area on the War Memorial park to create a compost heap.

**RESOLVED** That the Footpaths Officer will be asked to cut the grass in this area once per week and leave the clippings to mulch.

1. Land issues – to be discussed with the press and public excluded
	* 1. Leased land

**RESOLVED** That this lease will not be renewed.

* + 1. Ongoing land issue

**RESOLVED** That the Clerk will contact the solicitor for an update

**25-070 Finance**

* 1. Account balances – to receive balances as at 12th May 2025

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| --- | --- | --- | --- |
| Balances at Bank 12/05/25/25  |   |   |   |
| Current Account |   |   | £38,496.37 |
| Instant access account |   |   | £32,873.21 |
| Cambridge Building Society |   |   | £80,000.44 |
| Nationwide Building Society |   |   | £36,891.14 |
|   |   |   |   |
| Total |   |   | £188,261.16 |

**RESOLVED** That this information is received

* 1. Payments – To receive and approve authorisation of payments

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| --- | --- | --- | --- |
| **Receipts** |   |   |   |
| Precept |   |   | £35,000.00 |
|   |   |   |   |
| Payments |   |   |   |
| **Apr-25** |   |   |   |
| A Flinders |   |   | £395.65 |
| EDF Energy |   |   | £77.83 |
| Rialtas contract 25/26 |   |   | £243.60 |
| RMBC Grounds maintenance |   |   | £1,688.21 |
| Sarah's home cleaning |   |   | £51.00 |
| Staff costs |   |   | £2,069.45 |
|   |   |   |   |
| **May-25** |   |   |   |
| A Finders |   |   | £395.65 |
| Churches Fire & Safety |   |   | £250.28 |
| Rialtas, year end support |   |   | £723.60 |
| Sarah's home cleaning |   |   | £51.00 |
| YLCA Subscription |   |   | £854.00 |
| Zurich insurance |   |   | £839.17 |
| Staff costs |   |   | £2,069.45 |

**RESOLVED** That these payments are approved

* 1. Financial regulations – to review, and approve any amendments necessary

**RESOLVED** That the financial regulations are reviewed with now amendments necessary

* 1. Risk assessment – to review, and approve any amendments necessary

**RESOLVED** That the financial risk assessment is reviewed with now amendments necessary

* 1. Asset register – to review, and approve any amendments necessary

**RESOLVED** That the asset register is reviewed with amendments made approved

**25-071 Items to be included on the next agenda**

Consideration of a new website

Consideration of finance software

Well Lane to Catcliffe Footpath

**25-072 Date and time of next meetings**

1. To resolve a date time for the next full council meeting

**RESOLVED** That the next meeting of the Parish Council will take place at 6.30pm on Monday 30th June 2025

Meeting closed at 9.20pm