**TREETON PARISH COUNCIL**

**DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE READING ROOM ON MONDAY 27th JANUARY 2025**

**Present:**

Cllr W Parker-Foers (Chairperson), Cllr R Rowbottom, Cllr J Chadburn, Cllr V Beckett, Cllr K Parry and Cllr B Croxton

**2025/7 Apologies for Absence**

Apologies for absence were received from Cllr T Adair and Cllr O Baum-Dixon

**2025/8 Public Question Time**

2 members of the public were in attendance and no questions were raised.

**2025/9Declaration of Interest**

There were no declarations of interest.

**2025/10 Minutes of Previous Meetings**

Resolved: The Minutes of the Parish Council Meeting held 16th December 2024 to be taken as read, copies having been circulated to all members of the Parish Council previously and with the agenda, are approved and signed by the Chairman.

Proposed: Cllr Chadburn

Seconded: Cllr Croxton

**2025/11 Matters arising not elsewhere on the agenda.**

2024/37 Walls around St Helen’s Church & the closed burial ground

Work to repair the wall of the closed burial ground has begun and is due to be completed within a few weeks.

Wall on Church Lane boundary of The Old Rectory, consent has been given for work to trees to allow the wall repairs to commence. The land owner has until 7th February to respond with an anticipated start date or RMBC will consider enforcement notices.

2024/146 Defib in Bole Hill Area

Project remains paused.

**2025/12 Clerk’s report & correspondence**

The following have been circulated to Parish Councillors by email and are for information:

1. RMBC - Details of planning applications, decision and appeals.
2. RMBC - Rotherham Roundup
3. RMBC – Rother Vale News
4. RMBC – December & January Events
5. RMBC – Christmas Events
6. RMBC – Rotherham Town Centre News
7. RMBC – Parish Council Network News
8. RMBC - Parish Council Network Meeting
9. YLCA - White Rose bulletin
10. YLCA – News & Notifications
11. YLCA - Training and discussion group opportunities
12. YLCA – Law & Governance Bulletin
13. SYCMA – Christmas Travel in South Yorkshire
14. SYMCA – Supertram & Stagecoach Price Increases in January
15. SYMCA – Warning over Facebook ticket scam
16. ICO – December & January newsletters
17. Point North – December & January Newsletters

**2025/13 Borough Councillor’s Report**

Cllr Adair in his role as Borough Councillor gave a written update on matters relating to the local area including Transport Changes, a Park & Ride station, Waverley Station proposals, Woodhouse Mill flood gates and Aughton Crossroads meeting to be held.

**2025/14 Project to remedy Cowfield drainage.**

Quotes for the required work have been received. A meeting between Nick Kendall and members of the Parish Council is to be arranged.

**Action** – Cllr Baum-Dixon to arrange meeting.

**2025/15 Planning & Review of Progress on Projects through 2024/25**

Resolved: to purchase flowers for lamp posts for 2025 as in previous years. Clerk to obtain quotation.

Proposed: Cllr Parry

Seconded: Cllr Beckett

**2025/16 Grant Applications**

There were no Grant Applications to consider.

**2025/17 HR Committee Update**

The HR Committee met last week to shortlist from applications made and subsequently interviewed prospective candidates. They are pleased to confirm that a suitable candidate has been offered the role, subject to satisfactory references.

**2025/18 Events Working Group**

Carol Singing at the War Memorial took place on the Sunday before Christmas. Around 20 people attended and thoroughly enjoyed taking party, with many then walking to St Helens to take part in the Carols by Candlelight service. Particular thanks must be given to Steve Trotter for organizing the music and players for this.

2025 Events would be looked at in February. A meeting of the Events Working Group will take place in the coming weeks.

**2025/19 Standing Items**

1. **Reading Room**
2. Parish Cllr, Housing & PCSO Surgeries

Wed 5th February – Cllr Parry to attend

1. Fire Alarm System

The old system has now been decommissioned. The new manual alarm is to be sited centrally within the Reading Room. Smoke alarm and CO alarms are to be sited.

Action: Clerk to purchase 2 battery operated Smoke & CO2 alarms

1. **Allotments**

It was noted that an allotment check is due.

1. **Burial Ground**
2. Registering the land – The land has now been measured by a surveyor and the updated plan submitted to the Solicitors to update at the Land Registry.
3. Additional Land – as part of i. above the full extent of the land in the original purchase agreement has been determined. The current burial ground measures 56 metres in length, land owned by Treeton Parish Council extends to 94.6 metres in length. Awaiting update from the Solicitors
4. The rules and fees for the Wood Lane Burial Ground were reviewed.

Resolved: Not to make any amendments to the rules and fees at this review.

Proposed: Cllr Beckett

Seconded Cllr Parry

1. **Recreation Ground & Play Areas**

Item not taken

1. **Environment**

2024/180 – Proposed Electricity Substation near Brinsworth

No additional information is currently available, item to remain on the agenda pending planning application.

2024/230 Whitestone Solar Farm

The consultation survey has been completed on behalf of the Parish Council. It is felt that the scale of the project may not be appreciated by many people.

2025/20Fence at Catcliffe Flash Layby

Work has been completed to repair the fence on the layby.

2025/21 Footpath Well Lane to Catcliffe

It was noted that RMBC had previously advised that this path would be repaired or resurfaced during this financial year. This does not appear to have taken place yet.

Action: Clerk to chase RMBC

2025/22 Footpath Washfield Lane to Waverley

Cllr Croxton advised that he has had no further update relating to who will maintain this path going forward.

1. **Planning Applications**

The weekly lists of planning applications and planning decisions in the borough were circulated by email to all Parish Councillors.

In Treeton there has been:

New applications – none

Decisions

Additional work to trees within the Conservation area & with TPOs in the Old Rectory, relating to the closure of Church Lane.

1. **Newsletter**

The newsletter was delivered to all homes over the weekend of 18th/19th January, thanks go to Shaun for completing this.

1. **Neighbourhood Watch**

Nothing to report

**2025/23 Report from Representatives on external bodies**

* 1. **RMBC/Parish Council’s Network Meeting**

Item not taken

* 1. **YLCA Branch Representatives**

Nothing to report

* 1. **On Path – Penny Hill Wind Farm**

Item not taken

* 1. **Treeton Youth Club**

Item not taken

* 1. **Community Centre**

Item not taken

* 1. **Community Centre & Playing Fields Memorial Cttee**

Item not taken

**2025/24 Finance & General Purposes.**

The following were approved for payment:

|  |  |  |  |
| --- | --- | --- | --- |
| **Receipts** |  |  |  |
| Burial Fees |  |  | 700.00 |
| Christmas Tree Sponsorship |  |  | 80.00 |
| Cambridge BS Interest |  |  | 2238.05 |
| Reading Room Lettings |  |  | 290.00 |
|  |  |  |  |
| **Payments** |  |  |  |
| Land Registry Title Fee |  |  | 3.00 |
| Ground Rent Payable |  |  | 0.60 |
| Sum Up Machine |  |  | 22.80 |
| Staff Costs (Dec & Jan) |  |  | 2450.29 |
| Gas & Electricity |  |  | 299.64 |
| Broadband & Phone |  |  | 77.48 |
| Water |  |  | 77.93 |
| Advertising (Clerk) |  |  | 346.20 |
| Grave Digging |  |  | 1081.00 |
| Rialtas (move to new laptop) |  |  | 30.00 |
| Selection Boxes |  |  | 270.00 |
| Burial Ground Maintenance |  |  | 784.68 |
| Reading Room Cleaning |  |  | 90.00 |
| Newsletter Production |  |  | 960.00 |
| Instant Ink |  |  | 11.99 |
| Election Costs |  |  | 231.97 |
| Petty Cash |  |  | 15.97 |
| Lights, Grass & Batteries for Christmas Trees |  |  | 99.76 |
| Office Supplies |  |  | 8.70 |
| Fire Alarm |  |  | 35.51 |
|  |  |  |  |
|  |  |  |  |
| **Balances at Bank 25/01/25 - Current Account** |  | **£** | **13064.27** |
| **Deposit Account** |  | **£** | **42873.21** |
|  |  |  |  |
| **Cambridge Building Society** |  | **£** | **80000.44** |
| **Nationwide Building Society** |  | **£** | **36891.14** |
|  |  |  |  |
| **Total** |  | **£** | **172829.06** |

Proposed: Cllr Beckett

Seconded: Cllr Parry

**2025/25 Precept for 2025/2026**

A discussion took place around the aims of the Parish Council over the coming year and funding that would be required to complete those.

Resolved: To increase the precept for 2025/26 to £70000.

Proposed: Cllr Beckett

Seconded: Cllr Rowbottom

**2025/26 Items for information/Future Agenda**

Budget Review

Reading Room Facilities and Future Plans

St Helens Church

Flagpole & Flagmaster

Online Attendance

**2025/27 Date of next meeting**

The date of the next meeting will be Tuesday 25th February 2025 at 6.30pm in the Reading Room.

March meeting to be Monday 31st March. April and May to be agreed at February’s meeting.

**2025/28 Exclusion of the Press & Public**

To consider exclusion of the Press & Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1 (2) Public Bodies (Admission of Meetings) Act 1960).

Proposed: Cllr Chadburn

Seconded: Cllr Rowbottom

**2025/29 Expired Lease**

Decision on Expired Lease – deferred to February meeting

**2025/30 Land Issue**

A discussion took place over an issue relating to land. Additional information is to be identified and appropriate advice sought.

**2025/31 Suspension of Standing Orders**

Resolved: That Standing Orders limiting the length of a Parish Council meeting to 2 hours be suspended to allow business to be completed.

Proposed: Cllr Parker-Foers

Seconded: Cllr Chadburn

**2025/32Newsletter**

Deferred to February Meeting

Meeting closed at 20:38

Signed Chairperson:

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