**TREETON PARISH COUNCIL**

**DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE READING ROOM ON MONDAY 16th SEPTEMBER 2024**

**Present: Cllr Wendy Parker-Foers (Chairperson), Cllr Terry Adair, Cllr Victoria Beckett, Cllr Kevin Hickey, Cllr Jenny Chadburn, Cllr Rachel Rowbottom**

**2024/179 Apologies for Absence**

Apologies were received from Cllr Bob Croxton & Cllr Olly Baum-Dixon

**2024/180 Proposed electricity sub-station near Brinsworth (Brinsworth to High Marnham)**

Representatives from National Grid attended and gave a presentation regarding the electricity sub-station which is proposed to be completed to the East of Long Lane, towards Whiston. Cllrs raised concerns over the aesthetics of the finished sub-station, over traffic to and from the site with a 3 year building programme and potential increased flood risks. The team confirmed that this is their preferred site for the sub-station, though, as yet, the land has not been purchased and no formal planning application has been made with the expectation to submit early 2025. An electronic copy of their presentation is available to view.

**Action:** Clerk to contact Whiston Parish Council to arrange a meeting to discuss mutual concerns in the near future.

**2024/181** Declaration of Interest

There were no declarations of interest.

**2024/182** Public Question Time

2 members of the public attended, no issues were raised

**2024/182 Minutes of Previous Meetings**

Resolved: The Minutes of the Parish Council Meeting held 29th July 2024 to be taken as read, copies having been circulated to all members of the Parish Council previously and with the agenda, are approved and signed by the Chairman.

Proposed: Cllr Chadburn

Seconded: Cllr Hickey

Resolved: The minutes of the Extraordinary Meeting held on 20th August 2024 be taken as read, copies having been circulated to all members of the Parish Council previously and with the agenda, are approved and signed by the Chairman.

Proposed: Cllr Chadburn

Seconded: Cllr Rowbottom

**2024/183 Matters arising not elsewhere on the agenda.**

2024/37Walls around St Helen’s Church & the closed burial ground – RMBC have closed Church Lane to all but local traffic and have issued a repair notice to the property owner as the wall is deemed unsafe.

2024/86xxvii Correspondence - Sewage leak – There has been no further update from the Environment Agency and no further leak had been reported. Item closed.

2024/115 Shorland Drive/Windle Court – work started 1st July. Item closed.

2024/124 Fly Tipping – Use of Covert CCTV - Cllr Adair as Ward Cllr updated that RMBC are looking to move a camera from another area to address the issues in Treeton.

2024/145 Speeding through the Village – It was agreed that there appear to be two issues relating to speeding in the village, one is general speeding during the day and the other is cars appearing to race around during the night.

In respect of daytime speeding, SYP have agreed that they will arrange a speed camera presence in the village in coming weeks or months.

In respect of night time speeding, these should be reported as incidents to SYP.

Cllr Adair informed the Parish Council of an initiative to create a local Speed Awareness team. This was not deemed as being appropriate by the remaining members present, similar initiatives in other areas have met with local opposition.

2024/146 Defib in Bole Hill Area

Project remains paused.

2024/185 Mill Lane Gate

Following a recent attempted vehicle theft, it was agreed that the clerk would write to all residents on Mill Lane reminding them that the gate was installed to prevent crime and antisocial behaviour and to encourage its use as intended, ie that it be closed but not locked during the daytime, and locked at night time.

**2024/184 Clerk’s report & correspondence**

The following have been circulated to Parish Councillors by email and are for information:

1. RMBC - Details of planning applications, decision and appeals.
2. RMBC - Rotherham Roundup
3. RMBC – Rother Vale News
4. RMBC – Local Plan and Planning Policy Consultation (on agenda under planning applications.
5. RMBC - September Events
6. RMBC – Planned road closures
7. RMBC – Rotherham Town Centre News
8. YLCA - White Rose bulletin
9. YLCA - Training and discussion group opportunities
10. SYCMA – Proposed changes to bus timetables from 1st September
11. SYCMA – Community Transport Fare Rises
12. SYCMA – Travelmaster Unlimited Ticket Prices
13. SYCMA – Changes to Student bus fares from 1st September
14. SYMCA – Travel South Yorkshire mobile app
15. Scribe – National Allotment Week & Website Updates
16. RMBC – Postcode Lottery Grant availability
17. Cllr Croxton – Clearing Well Lane roundabout vegetation (Cllr Croxton thanked for his effort)
18. Rotherham Hospice – Presentation Opportunities for local groups
19. Cllr Croxton – Woodhouse Mill Floodgates
20. Northern Powergrid – Support available during Storm Lilian
21. ICO – September newsletter

**2024/184 Borough Councillor’s Report**

Cllr Adair, in his capacity as Ward Cllr gave updates on the Improving Places Meeting, on Property Services, on Housing Allocation registers, on the Catcliffe Recovery from last year’s flooding, on Forge Island, on Fly Tipping and on the recent CAP meeting.

Relating to Treeton, the CCTV installed on Spa Well Crescent has already had an impact on Antisocial Behaviour and Vandalism.

Cllr Adair has suggested that “Billy & Belinda” figures may be placed on the pavement around Treeton school to attempt to reduce the speed of traffic leaving the roundabout on The Crescent.

Discussions with Highways department have taken place relating to placing weight restrictions along Long Lane towards Whiston.

**2024/185 Project to remedy Cowfield drainage –Cllr Adair**

Cllr Adair reported that although the samples had been taken, there had been an issue with the electronic submission and that this was being resubmitted.

**2024/186 Co-option**

**Resolved:** To contact the two residents who expressed an interest in co-option and ask, should they still wish to be considered, for them to submit their brief resume for consideration at the next Parish Council meeting.

Proposed: Cllr Chadburn

Seconded: Cllr Beckett

**2024 /187 Request to rent the Cowfield for American Football**

A request had been made via Cllr Parker-Foers to rent the Cowfield to an American Football team. After discussion, and following input from the Cricket & Football club who use the Cowfield regularly, it became apparent that this would not be a feasible proposition.

Action: Cllr Parker-Foers to confirm to the American Football team that we would not be able to meet their request.

**2024/188 Planning & Review of Progress on Projects through 2024**

The forward planner was reviewed

Resolved: to purchase winter bedding plants with a budget as 2023+10%.

Resolved: To seek approval from RMBC to site Christmas Trees on lamp posts and to re-order as in previous years.

Resolved: To seek approval from RMBC to site Christmas Trees in War Memorial Gardens for the Christmas Tree Festival

Resolved: To purchase 1 Remembrance Wreath

Resolved: To seek approval from RMBC to site Poppies on lamp posts between St Helens Church and the War Memorial site and to purchase the appropriate number of Poppies.

Proposed: Cllr Beckett

Seconded: Cllr Rowbottom

**2024/189 Flag Pole Consultation**

The results of the flag pole consultation run via Facebook were overwhelmingly in favour of both having a flag pole on the War Memorial Gardens and to fly the Union Flag. 104 residents responded, 96% were in favour the erection of the flag pole and 93% in favour of flying the Union Flag.

Resolved: to seek to purchase a flag pole which would not require planning permission and erect this in the War Memorial Garden ahead of Remembrance Sunday.

Action: Cllrs Beckett and Hickey to manage.

Proposed: Cllr Beckett

Seconded: Cllr Hickey

**2024/190 Events Working Group: Report from the Group on Recent Events and Future Plans including Consideration of Risk Assessments, Agreement to any Financial Implications & Parish Council Sign Off**

Resolved: That the Parish Council will cover the cost of £10 for hire of the Community Centre for the Pumpkin Festival event on 27th October.

Proposed: Cllr Chadburn

Seconded: Cllr Hickey

Resolved: To seek approval from RMBC to hold Carol Singing at the War Memorial Garden with the sale of hot drinks and snacks to be included along with a Gazebo.

Proposed Cllr Rowbottom

Seconded: Cllr Parker-Foers

**2024/191 Suspension of Standing Orders**

Resolved: That Standing Orders limiting the length of a Parish Council meeting to 2 hours be suspended to allow business to be completed.

Proposed: Cllr Beckett

Seconded: Cllr Chadburn

**2024/192 Standing Items**

1. **Reading Room**
2. Parish Cllr, Housing & PCSO Surgeries

Wed 2nd October – Cllrs Adair and Croxton (if available) to be in attendance

1. Signal Booster – potential to be installed atop Reading Room

Resolved: To agree proposal from third party company to erect a signal booster on the Reading Rooms subject to its being located at the rear of the building and therefore not requiring planning permission.

Proposed: Cllr Beckett

Seconded: Cllr Rowbottom

Action: Clerk to confirm to the third-party company that we are happy for this to go ahead.

1. Fire Alarm system – decision on replacement or removal.

Resolved: Cllr Hickey to source and install a standalone alarm system, at which point the existing alarm will be decommissioned.

Proposed: Cllr Beckett

Seconded: Cllr Hickey

1. Cleaning

Cllr Rowbottom advised that the Reading Room cleaning will now take place twice a month for 1.5hours instead of once a month for 3 hours.

1. **Allotments** –

Resolved: to allow the tenant of Area 6, Plot 13 to swap to Area 6 Plot 12.

Proposed: Cllr Chadburn

Seconded: Cllr Beckett

Three allotment plots will shortly be available to offer to residents on the waiting list. – plots 13 and 14 on Well Lane and Plot 42 Mill Lane. These will be offered to those residents on the waiting list in order of their length of wait and preferred site.

Cllrs Parker-Foers and Rowbottom visited the overgrown tree on Well Lane Allotments and arranged under Clerk & Chair authority to have this professionally removed at a cost of £160.

1. **Burial Ground**
2. Registering the land – The land has now been measured by a surveyor and the updated plan submitted to the Solicitors to update at the Land Registry.
3. Paving – Cllr Parker-Foers confirmed that there is no further update and agreed that this matter should now be closed.
4. Additional Land – as part of i. above the full extent of the land in the original purchase agreement has been determined. The current burial ground measures 56 metres in length, land owned by Treeton Parish Council extends to 94.6 metres in length.
5. **Recreation Ground & Play Areas** – Cllr Adair updated that there has been some damage caused by vandalism to the playground surface on Well Lane.
6. **Environment**

Nothing to report

1. **Planning Applications** –

The weekly lists of planning applications and planning decisions in the Borough were circulated by email to all Parish Councillors.

In Treeton there has been:

New applications –

RB2024/1298 – Application to undertake works to trees within the conservation area – 3 Woodlands Farm

RB2024/1305 Application to undertake works to trees protected by a TPO 16 Lyminton Lane – from planning portal, ‘Sycamore tree A large reduction on one side removing all dangerous overhanging limbs onto the property of 27c front street where they have already had a large fallen branch on the garden’

Action: Clerk to confirm exact proposals relating to the trees.

Decisions – No decisions in Treeton

Other matters:

Old Enterprise Centre – result of appeal to Planning Inspectorate is still awaited.

RMBC Local Plan was noted.

1. Newsletter

The next newsletter will be produced early November to include an update on Heroes and the Pumpkin Festival

1. Neighbourhood Watch

Nothing to update

**2024/193 Report from Representatives on external bodies**

* 1. **RMBC/Parish Council’s Network Meeting**

Nothing to report

* 1. **YLCA Branch Representatives**

Nothing to report

* 1. Banks Group – Penny Hill Wind Farm

Nothing to report

* 1. Treeton Youth Club

Cllr Adair reported that numbers of attendees fluctuate

* 1. Community Centre

Nothing to report

* 1. Community Centre & Playing Fields Memorial Cttee

Nothing to report

**2024/194 Finance & General Purposes.**

The Following accounts were approved for payment

Receipts

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Reading Room Letting | BACS | 310.00 |
| RMBC Precept | BACS | 31000.00 |
| HMRC VAT refund 1.4.24-31.7.24  FUNDS RAISED AT PICNIC ON THE PITCH  Foers Burial Plot  Allotment & Garage fees | BACS  CASH  BACS  BACS | 1,211.56  1100.00  1500.00  801.00 |

Payments

|  |  |  |
| --- | --- | --- |
| Staff Salaries Pension Expenses, August 2024 | BACS/DDebit | 899.14 |
| PKF Littlejohn LLP | BACS | 504.00 |
| Opus – Electricity August 2024 | Direct Debit | 64.23 |
| Smarty – Office Mobile Phone monthly tariff August | Direct Debit | 10.00 |
| Sky: 14.8.24 – 13.9.24 – broadband | Direct Debit | 28.74 |
| Sky: 14.9.24 – 13.10. 24 – broadband | Direct Debit | 28.74 |
| A Flinders – Burial Ground Maintenance July 2024 | BACS | 389.03 |
| A Flinders – Burial Ground Maintenance August 2024 | BACS | 389.03 |
| Sarah’s Home Cleaning Services Ltd – Clean RR Aug | BACS | 45.00 |
| Sarah’s Home Cleaning Services Ltd – Clean RR Aug  Rotherprint – Newsletter  HP – Laptop, Monitor & Printer  Canva Subscription  St John Ambulance – Picnic on the Pitch  Hobsons Nurseries – Spring Bulbs  Petty Cash  Amazon – Laptop bag, stand, keyboard & mouse  Earl of Arundel – Rent for Land  Microsoft – 365 Subscription  Office Supplies (Paper & Envelopes & Stickers) | BACS  BACS  BACS  BACS  BACS  BACS  Cash  Card  BACS  Card  Card | 45.00  721.00  1390.99  100.00  205.92  250.00  79.15  74.13  61.20  79.99  34.90 |
|  |  |  |

Bank & Cash Book Reconciliation 16th September 2024

|  |  |  |
| --- | --- | --- |
| Balances at bank: | Current account | \* 9785.80 |
|  | Deposit account | \* 52693.78 |

Cambridge Building Society 80,000.44

Nationwide Building Society 36,891.14

# Total £179,371.16

Proposed: Cllr Chadburn

Seconded: Cllr Parker-Foers

**2024/195 Items for information/Future Agenda**

No items were noted

**2024/196 Date of next meeting**

The date of the next meeting will be Monday 28th October 2024 at 6.30pm in the Reading Room

**2024/197 Exclusion of the Press & Public**

To consider exclusion of the Press & Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1 (2) Public Bodies (Admission of Meetings) Act 1960).

Proposed: Cllr Chadburn

Seconded: Cllr Rowbottom

**2024/156 Property Lease**

Decision on Property Lease - deferred

**2024/198 Land**

A discussion took place around land issue.

**2024/199 Burial Ground**

The clerk gave an update on a burial issue.

Meeting closed at 21:07

Signed Chairperson:

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