# **TREETON PARISH COUNCIL**

# **MINUTES OF THE**

# **PARISH COUNCIL MEETING HELD AT THE BAPTIST CHURCH**

# **ON MONDAY 24th APRIL 2023**

**Present: Councillor: W. Parker-Foers (Chairperson)**

**Councillors Cllrs. V. Beckett, R.J. Croxton, K. Hickey,**

**O. Baum-Dixon (6.35) R. Rowbottom (6.35)**

**In attendance: J. James Clerk to the Council**

## **2023/44 Apologies for Absence**

**Apologies were received from Cllr Adair**

## **2023/45 Public Question Time**

**3 members of the public attended, there were no questions raised.**

## **2023/46 Declaration of Interests**

**There were no declarations of interest.**

## **2023/47 Minutes of Previous Meetings**

**Minutes of the Parish Council Meeting 27th March 2023 were taken as read copies having been circulated to all members of the Parish Council previously and with the agenda.**

**Resolved: That the minutes are approved and signed by the Chairman.**

**Proposed: Councillor Croxton**

**Seconded: Councillor Beckett**

***Cllrs Baum-Dixon & Rowbottom joined the meeting***

## **2023/48 Matters Arising**

2022/151e Environment – Parking on Pavements & Grass Well Lane

 Concern was raised that the gaps between the posts will still allow quad access and in places vehicle access. Action Clerk to request that wooden cross posts or chains be added and posts installed in the gaps.

2023/35e Environment Footpath Well Lane/Flatts Lane to Catcliffe – The Clerk reported that YWA have still to respond to the request from RMBC for a site meeting and that they are chasing the matter. RMBC’s aim is to agree immediate improvements to the path and receive an update on the proposed engineering works.

2022/204xix Pick up litter/Dog waste signs on lamp posts - The Clerk reported that the school is interested in the children designing the signs. **Agreed** that Cllr Beckett would liaise with RMBC and the school

## **2023/49 Clerk’s Report & Correspondence Received**

**The Clerk’s report previously circulated was noted. It detailed the following:**

1. RMBC - Details of planning applications, decision and appeals.
2. RMBC - Roadworks reports
3. RMBC - Rotherham Town Centre News
4. RMBC - Rotherham Roundup
5. RMBC – What’s on through April
6. RMBC - Rothervale Ward News from your Neighbourhood
7. RMBC –Opportunity for Parish Councils to contribute to Ward priority setting – no comments
8. RMBC - Invitation to attend the Thriving Neighbourhood Consultation event
9. YLCA – White Rose bulletin
10. YLCA - Training and Discussion Group Opportunities
11. NALC – Chief Executive’s Bulletin
12. Alexander Stafford MP newsletter covering the recent visit by the Home Secretary, Easter celebrations and successful campaign for a pedestrian crossing on the A57
13. Cllr Rowbottom on behalf of resident – steps bottom of Mill Lane – raised with RMBC & Cllr Adair to see if community payback can assist. Action Cllrs. Parker-Foers, Hickey & Rowbottom to meet the resident and Clerk to follow up with Cllr Adair, RMBC & possibility of Community Payback
14. Resident – concern over mine wheel – information given on planning process
15. Resident – fly-tipping – reported to RMBC
16. Clerk at Waverely CC - Invitation to a public consultation with Harworth about the Waverely developments.
17. Cllr Croxton & a resident– rubbish around the wastebin at the bottom of Washfield Lane – local contact made and with the land owner and RMBC.

This was discussed at length and **agreed** to continue to engage all parties and promote through social media and signage that street bins are for casual street waste, this rubbish is fly-tipping which carries a fine.

1. Resident – enquiry about management of weeds on Wood Lane Garage site: advised that there is schedule of periodic weedkilling in and enquiring of plans for the site: advised this is pending a response from RMBC over ownership.
2. Resident – concern over disturbance of ground nesting birds and impact of the Waverley development on Orgreave lakes – linked with the Clerk at Waverley CC and given contacts for wildlife protection.

**Additional grit bins** – The Clerk reported that despite previous encouraging communication RMBC have advised that the only offer they can make is permission to site bins on the pavements at agreed locations and to an agreed specification for the PC to arrange to fill. RMBC say they cannot resource filling any additional salt bins. Action Clerk to make further contact with Ward Councillors

## 2023/50 Borough Councillors Report

No report. Disappointment was expressed that neither Ward Councillor had attended the Parish Council meetings for many months.

2023/51 Wood Lane Mine wheel – Report on any discussions with residents, Planning/Jones Homes and a decision on any recommendation to Planning Board

The Clerk reported that RMBC Planning have advised that Jones Homes have indicated that they will not be reorienting or re-siting the wheel and that therefore they will be issuing an enforcement notice.

This was discussed at length and concern expressed that the article in the Advertiser is leading residents to believe the wheel will be located back to its original position which is not possible. Further a view that the location that accords with the original planning consent in the field to the side of where it is currently will prove a significant disappointment.

Action

* Clerk to draft a letter to Jones Head Office expressing disappointment over their refusal and repeating the PC’s willingness to continue with dialogue and negotiation.
* Cllr Baum-Dixon to draft a Facebook post, item for the next Newsletter and a press release for the Advertiser giving further information on the responses of both Jones and RMBC Planning, the potential consequences of their decisions and the action of the Parish Council to try and gain the best outcome for the village.
* Drafts to be shared amongst all PCllrs by email and to allow a few days for comments prior to sending out.

## 2023/52 War Memorial – Proposals for restoration

Cllr Parker-Foers updated on progress reporting that most of the ivy has now been removed and that grass seeding should take place next week following which the remaining green waste will then be removed.

It was **agreed** that hedging would form a more appropriate perimeter marker than the planned wooden fencing and therefore the previously approved funding of £750 for fencing could be used to purchase and plant a mature laurel hedge.

Cllr Parker-Foers reported that the application for Lottery grant funding in the sum of £7,000 had been successful and requested approval to progress the flagged area.

Resolved: That the Clerk to share details of quotes and recommend a supplier by email for this specialist work on the Yorkstone flags for comment and in the absence of dissent that delegated authority is given to Chair and Clerk to accept the recommended quote provided the value does not exceed £6,000.

Proposed: Councillor Parker-Foers

Seconded: Councillor Hickey

## 2023/53 Plans for the Newsletter – update

Cllr Baum-Dixon updated on progress and plans to produce a 20-page A5 June edition and that he would bring a draft in the refreshed palate and font to the May meeting for approval.

The advertising rates were discussed.

Resolved: That rates would increase to £20 per issue £60 for a full year for a half page and £30 per issue and £90 for a full-page advert.

Proposed: Councillor Baum-Dixon

Seconded: Councillor Beckett

## 2023/54 Planning & Review of Progress on Projects through 2023

i. Proposals to remedy drainage on Cowfield

In addition to the potential Banks Funding identified by Cllr Adair it was reported by Cllr Baum-Dixon as a result of a coincidental discussion at the Cricket Club that there is also opportunity for Football Foundation Grants and by the Clerk on potential S106 funding from the Waverely estate and FCC Community Foundation grants.

Action Cllrs Adair & Baum-Dixon to raise at the next meeting of the Community Centre & Playing Fields Memorial Committee and report back to the next meeting with a detailed costed proposal and the potential grant funding available.

ii Options for Planting Coal Tub on Bole Hill

Action Cllr Beckett to explore options and costs for the planting of shrubs.

The forward planner was reviewed and noted:

## 2023/55 Standing Items

1. **Reading Room**
	1. Housing & Parish Councillor surgeries:

10th May Cllrs Parker-Foers & Rowbottom

24th May To be confirmed

It was agreed that the surgeries would move to monthly.

ii Progress on refurbishment/storage

Plastering & Painting – Cllr Parker-Foers reported that this is almost completed and just the toilet and corridor floors remain to be done.

Kitchen Refurbishment – Quotes for refitting the kitchen and providing appliances in the sums of £6,155, £3,516 and £2,540 were reviewed alongside proposals for kitchen flooring and additional electric sockets in the kitchen. The potential for Banks grant funding was discussed.

Action

* Clerk to submit a grant application
* Cllr Parker-Foers/Clerk to follow up with Community Payback the kitchen rip-out taking place as soon as possible.
* Cllr Parker-Foers to progress the work to install the plug sockets
* Cllr Parker-Foers/Clerk to follow up with Community Payback a timeframe for painting the floors managing this around the kitchen work

Resolved:

* To accept the quote from Gateford Mill Kitchens in the sum of £2,540
* To accept the quote from Howdens in the sum of £275 for flooring
* That the Clerk share details of quotes and recommend a tradesman by email for fitting of the kitchen flooring and in the absence of dissent that delegated authority is given to Chair and Clerk to accept the recommended quote.

Proposed: Councillor Parker-Foers

Seconded: Councillor Hickey

Main Hall - The costs of carpet and sanding/varnishing the floor in the main hall were discussed and the previous decision to sand and varnish confirmed. Action Cllr Parker-Foers/Clerk make contact with Community Payback to schedule this following completion of the kitchen as machine hire will be required

Lighting – replacing light fittings with energy efficient LEDs was discussed. Action Cllrs Hickey & Parker-Foers to obtain quotes.

Off site Storage – Cllrs Hickey, Parker-Foers & Rowbottom reported that the shipping container on Well Lane was too big and in the wrong location and of the potential to change the door to the yard to allow access to the shed which would provide more convenient secure storage.

Resolved: To waive standing order 7a in respect of reversal of previous resolution 2023/11 Off-site Container for PC Equipment to allow re-consideration

Proposed: Cllr Baum-Dixon (proposer of resolution against 2023/11)

Seconded: Cllr Beckett (seconder of resolution against 2023/11)

Carried unanimously

Resolved: To create access to the storage needed by rehanging the yard door on the opposite side of the door frame and to seek Community Payback resources for the work

Proposed: Cllr Baum-Dixon

Seconded: Cllr Hickey

Barrel on Forecourt – **agreed** not to progress

Repointing Stone Side Elevation – Action PCllrs to look at the wall for a decision at the next meeting.

1. **Allotments/Garage sites**

Cllrs Hickey, Parker-Foers and Rowbottom reported on the outcome of the recent periodic allotment check

Resolved:

* That the Clerk write to all tenants reminding them of their obligations to maintain their plots and offering PC help where plots may now be a challenge to maintain to bring tenancies to an end or possibly split plots into smaller more manageable spaces.
* That the Clerk write to 2 tenants where there is evidence of subletting to commence repossession of the plots.
* That the Clerk write to 3 tenants where work is needed on the plots
* That retrospective permission is granted for the keeping of 8 hens on one plot.
* That permission is not granted for the keeping of ducks and geese.
* That the Clerk write to an outgoing tenant requesting he remove a container off the allotment

Proposed: Councillor Rowbottom

Seconded: Councillor Hickey

1. **Burial Ground**
2. Extension to the burial ground

This remains with the Land Registry.

1. New Paving

Concerns remain over broken corners on the new pavers. The contractor has advised that this will be remedied when the final sanding work is completed for which a series of dry days are necessary.

1. **Recreation Ground and Play areas**

 Nothing to report

1. **Environment**

 Nothing to report

1. **Planning Applications**

The weekly lists of planning applications and planning decisions in the Borough were circulated by email to all Parish Councillors. In Treeton there have been:

Permission granted

27c Front Street - approval granted for an extension

Rectory Cottage Church Lane – approval granted to undertake work on tree with TPO

16 Falcon Drive Treeton - Demolition of existing conservatory and erection of single storey side extension

New Applications:

22 Treetown Crescent - to convert an outbuilding to make habitual space

Old School House Church Lane - non-material alterations to windows

The Clerk advised that this application is actually at the site of the Old Enterprise Centre and that she is seeking clarity from planning on the proposed amendments given there have been a series of amendments to the original consent and the conditions attached by RMBC to address the concerns of residents that are now, bit by bit being eroded.

## 2023/56 Report back from the Events Working Group

Cllr Hickey reported that he is stepping down from this group due to time pressures.

Cllr Baum-Dixon updated on the plans for the Picnic on the Pitch for the Coronation and advised that insurance coverage is provided by the Cricket Club.

He further reported that as the calendar of events was quite full proposals for a bonfire event would not progress for this year and on proposals to hold a volunteer celebration and recognition event at the Miners Welfare on 2nd June for 100 people.

Resolved:

* To create a budget head for Events and vire a sum of £700 to fund a pie and pea supper and formal invitations that will provide a keepsake for nominees.
* That Cllr Baum-Dixon develop a set of criteria and a draft of the invitation to share by email to all PCllrs and in the absence of dissent that delegated authority is given to Clerk/Events Group to proceed within the agreed budget.
* That nominations against criteria will be sought from representative of organisations and directly from residents across Treeton.
* That the nominations will be assessed by the Events Working Group against the criteria and 50 successful nominees and their plus one will be invited to the event.

Proposed: Councillor Baum-Dixon

Seconded: Councillor Beckett

Cllr Baum-Dixon reported on proposals to expand the membership of the Events

Working Group to include representatives from organisations across Treeton and

those that may bring events into the village to co-ordinate the diary of activities.

## 2023/57 Suspension of Standing Orders

Resolved: That Standing Orders limiting the length of a Parish Council meeting to 2 hours be suspended to allow business to be completed.

Proposed: Councillor Parker-Foers

Seconded: Councillor Croxton

## 2023/58 Report from Representatives on External Bodies

1. **RMBC/Parish Council’s Liaison Committee**

Nothing to report

1. **YLCA Branch Representatives**

Nothing to report

1. **Banks Group – Penny Hill Wind Farm**

Nothing to report

1. **Treeton Youth Club - Contract, fees & general update**

The SLA is still to be completed and signed off.

The Clerk reported that there is no formal arrangement with the Community Centre to reflect their costs associated with hosting the youth club on behalf of the Parish Council.

Resolved: To pay a grant to the Community Centre in the sum of £200 a quarter to cover cleaning and other incidental costs associate with hosting the youth club

Proposed: Councillor Croxton

Seconded: Councillor Parker-Foers

1. **Community Centre & Playing Fields Memorial Committee**

Nothing to report

## 2023/59 Community Centre

Item not taken

## 2023/60 Chairman’s Review

Item not taken

## 2023/61 Finance and General Purposes

1. **Financial Monitoring - 2022/23 Outturn**
2. **Internal Control Reconciliation & Accountability**

Cllrs Parker-Foers and Rowbottom signed off the verification that transactions and bank balances reported in minutes, reconcile to those on bank statements and match those recorded in the Rialtas accounting software and that they balance.

1. **Approval of Recommendation for Management of Reserves**

Resolved: To accepted the Clerk’s recommendation for the management of reserves and the allocation between earmarked and general reserves.

Proposed: Councillor Beckett

Seconded: Councillor Hickey

1. **Agree a budget for Events**

Resolved: That any income generated by the Events Working Group from donations should be paid into the Parish Council accounts and accounted for in the newly created Events Budget Head with a policy of ring fencing that income for future events.

Proposed: Councillor Baum-Dixon

Seconded: Councillor Beckett

1. **Approval of accounts for payment**

The following accounts were approved for payment.

Receipts

|  |  |  |
| --- | --- | --- |
| Foers Burial Fees | BACS | 842.00 |
| Pritchards Burial Fees | BACS | 2,850.00 |
| Allotment & Garage rental | BACS | 80.00 |
| HMRC Vat refund | BACS | 7.174.30 |
| Lottery Grant for War memorial Gardens  | BACS |  7,000.00 |
| Nationwide Bldg Society Interest (Rec’d 31.3.23) | BACS | 584.99 |
| RMBC - First half of Precept | BACS | 28,000.00 |
| Clarksons – Memorial fees | BACS | 100.00 |
| Co-operative Bank – interest deposit account | BACS | 151.08 |

Payments

|  |  |  |
| --- | --- | --- |
| Staff Salaries, Pension & Expenses April 2022 | BACS/DDebit | 1,659.91 |
| RMBC – Commercial Rates – 100% discounted | - | 0.00 |
| Opus Energy - Gas April 2023 | Direct Debit  | 108.92 |
| Opus Energy – Electricity April 2023 | Direct Debit  | 59.15 |
| A Flinders – Burial Ground Maintenance March  | BACS | 366.66 |
| Dignity - Grave digging  | BACS | 258.00 |
| Business Stream – Water Dec – March RRoom | Direct Debit  | 41.32 |
| Business Stream – Water Dec – March Burial Grnd  | Direct Debit | 13.46 |
| RMBC Commercial Waste 23/24 | BACS | 456.00 |
| YLCA Annual Membership Subscription  | BACS | 773.00 |
| Homeglow – Boiler service & LLord safety check | BACS | 218.40 |
| RMBC – Grounds Maintenance - Cowfield | BACS | 1,553.81 |
| Petty Cash –refreshments, paint, room hire | BACS | 57.25 |
| Bliss Internet – in lieu of advert in newsletter Mar-Apr | - | 0.00 |

Proposed: **Councillor Croxton**

Seconded: **Councillor Beckett**

## Bank & Cash Book Reconciliation 31st March 2023

£

Balances at bank: Current account 643.37

 Instant account 15,214.02\*

Cambridge Building Society 80,000.44

Nationwide Building Society 35,640.45

**Total £ 131,498.28**

 \*£3,000 transferred to current account

## 2023/62 Any Other Urgent Business

The Clerk reported that the emergency services had made use of the defibrillator outside the Reading Room over Easter.

## 2023/63 Date of the Next Meeting

The date of the next meeting will be Mon 22nd May 2023 at 6.30pm and this will begin with the Annual Parish Assembly and at the rise the Annual Meeting of the Parish Council will follow

The meeting closed at 8.50 pm

Chairman: Date:

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