# **TREETON PARISH COUNCIL**

## **APPROVED MINUTES OF THE**

## **PARISH COUNCIL MEETING HELD AT THE BAPTIST CHURCH**

## **ON MONDAY 27th MARCH 2023**

**Present: Councillor: T.W. Adair (Chairman)**

**Councillors Cllrs O. Baum-Dixon, V. Beckett (from 7.30pm)**

**R.J. Croxton, K. Hickey, E. Levin, W. Parker-Foers, R. Rowbottom.**

**In attendance: J. James Clerk to the Council**

**2023/23 Apologies for Absence**

**Apologies were received from Cllr Scott**

**2023/24 Public Question Time**

**7 members of the public attended.**

**Representations were made over the lack of full-sized football training pitches in the village particularly as due to the lack of league teams the Well Lane site broken goals have been replaced with 5 a side one. Concerns were noted and agreed the Chairman would make contact with the resident to explore options.**

**Representations were made about vermin at the end of Wood Lane by Windle Court despite RMBC having laid bait traps. The Chairman agreed to address again with RMBC.**

**Representations were made about the refusal of a kerbed memorial in the burial ground. The Chairman explained that refusal was in accordance with the Regulations and Guidelines for the burial ground which do not permit kerbs. The residents were advised that the regulations will be reviewed at the end of May 2023 for unintended consequences and that the matter of kerbs will be considered at that time. Representations at the time of review are welcome.**

**2023/25 Declaration of Interests**

**There were no declarations of interest.**

**2023/26 Minutes of Previous Meetings**

**Minutes of the Parish Council Meeting 30th January 2023 were taken as read, copies having been circulated to all members of the Parish Council previously and with the agenda.**

**Resolved: That the resolution at minute 2023/10 be corrected to read ‘To set aside £1,500 for landscaping, seeding and planting (excluding the clearing of the site) leaving a contingency of £500’ and that with that correction that the minutes are approved and signed by the Chairman.**

**Proposed: Councillor Parker-Foers**

**Seconded: Councillor Hickey**

**2023/27 Matters Arising**

2022/151e Environment – Parking on Pavements & Grass Well Lane

The Clerk reported that wooden posts have now been installed along Well Lane playpark and the meeting advised that the gate is also in place. Concern was raised over a gap that will allow vehicle access. Action Clerk to raise with RMBC.

2022/204xix Pick up litter/Dog waste signs on lamp posts

Resolved: To earmark £350 against RMBC match funding and that the Clerk should approach the school to run a competition to design signs to be made up into metal discs and fastened to lamp posts.

**Proposed: Councillor Rowbottom**

**Seconded: Councillor Hickey**

**2023/28 Clerk’s Report & Correspondence Received**

**The Clerk’s report previously circulated was noted. It detailed the following:**

1. RMBC - Details of planning applications, decision and appeals.
2. RMBC - Roadworks reports
3. RMBC - Details of Licensing applications
4. RMBC - Rotherham Town Centre News
5. RMBC - Rotherham Roundup
6. RMBC - Rothervale Ward News from your Neighbourhood
7. RMBC – Notes from Clerks/RMBC Network meeting
8. RMBC - Additional grit bins – In response to previous request for additional grit bins RMBC have expressed some interest in a ‘joint venture’ to provide additional grit bins
9. RMBC – CAP meeting – Cllr Adair to attend.
10. YLCA – White Rose update
11. YLCA Law & Governance bulletin
12. YLCA - Training and Discussion Group Opportunities
13. YLCA South Yorkshire Branch Meeting Wednesday 22 February
14. NALC – Chief Executive’s Bulletin
15. Alexander Stafford MP – Update on a range of topical local items
16. SYPTE – Planned industrial action affecting rail services
17. Cllr Rowbottom – on behalf resident issue with trees on Station Road – referred to RMBC
18. Resident – antisocial behaviour Treetown Crescent – reported to RMBC/SYPolice
19. Rivers Team – invitation to welcome service for Rev Debbie Coyne
20. Cllr Croxton – Planned road closures for resurfacing at Catcliffe R’About/Treeton Lane and Mill Lane railway bridge– contacted RMBC, Network Rail and SYPTE
21. Resident – goal posts on Well Lane – advised that the PC has made representations to RMBC agreed to a 5 a side pitch and goal posts.
22. Cllr Rowbottom – on behalf of resident tipping and waste containers end of Arundel Street – reported to Planning Enforcement & Environmental Health who have advised they will take enforcement action.
23. Resident – suggestion for Christmas lights – passed to Cllr Beckett
24. Resident – suggestion that individual flags rather than bunting be considered when the PC plans for the Coronation so that those that are not royalists can ‘opt out quietly’ rather than have their homes strung with bunting - acknowledged
25. Resident – Potholes on Wood Lane – reported to RMBC
26. Parish Team – resident fly tipping on Pit Lane – contact made in person without success and therefore followed up by a letter requesting removal.
27. Cllr Parker-Foers – on behalf of resident noise nuisance - given contacts to report to RMBC

**2023/29 Borough Councillors Report**

Item not taken.

**2023/30 Wood Lane Mine wheel – Report on the decision of the Planning Board to defer and request Jones Homes consult further with the PC on reorientation of the wheel, tubs, memorial and planters on the present location. Decision on the PC entering into discussions.**

There was a lengthy and considered debate which took account of the strength of feeling amongst residents, the discussions at the Planning Board Meeting on16th March 2023 and the expression of a clear view that none of the available options for the relocation of the wheel, tubs, memorial and planters were ideal. It was recognised that the option does not exist to reinstate the memorial in its original location now the site has been developed.

Resolved: That the Parish Council is open to hearing any further proposals put

forward by Jones Homes

Proposed: Councillor Parker-Foers

Seconded: Councillor Hickey

At the request of Cllr Baum-Dixon a recorded vote took place:

For: Cllrs Adair, Croxton, Hickey, Levin, Parker-Foers, Rowbottom

Against: None

Abstention: Cllr Baum-Dixon

Motion carried

Resolved: To arrange a public meeting open to all residents of the village, including an invitation to visit the site to explain the available options for the siting of the full memorial and the associated risks of each for the purpose of obtaining public opinion.

Proposed: Councillor Baum-Dixon

Seconded: Councillor Rowbottom

Motion carried unanimously

*Cllr Beckett joined the meeting*

**2023/31 War Memorial – Proposals for restoration**

Cllr Parker-Foers updated on the work so far and that following machine removal of the extensive and invasive ivy the next stage would be fine groundworks, preparation for and the sowing of grass seed and the removal of residual green waste.

Resolved: To accept a quote for from A Flinders in the sum of £515 and agree a

spend of upto £270 for removal of green waste

Proposed: Councillor Parker-Foers

Seconded: Councillor Hickey

**2023/32 Proposals for the future of the Newsletter**

Cllr Baum-Dixon outlined options for the newsletter: cease production/remain with quarterly delivered hard copies/digital copies/change the frequency/combination of all. It was **agreed** to remain with a quarterly hard copy delivered to each household.

It was **agreed** that Cllrs Baum-Dixon, Croxton and Parker-Foers would explore resources for authoring and production and report back to the next meeting.

**2023/33 Land r/o Wood Lane – Decision on the PC retaining/seeking a long-term interest and potential future use.**

The history of the ownership/lease arrangements and past usage of this site was outlined and the suggestions from 4 residents as a result of the item in the last newsletter discussed

Resolved: To press RMBC for a land transfer (preferred) or long-term lease with a

view to continued use for garage/parking and greenspace.

Proposed: Councillor Hickey

Seconded: Councillor Parker-Foers

**2023/34 Planning & Review of Progress on Projects through 2023**

i. Proposals to remedy drainage on Cowfield

Cllr Adair reported that he has 2 quotes both to the value of very significant sums and remains in discussion with the Banks Group over potential grant funding and will be exploring opportunity for grant funding from the Football Foundation

ii Future Plans for Christmas trees/lights

**Agreed** to order the Christmas trees for lamp posts as sourced in the last 2 years without tinsel, with flickering lights and to aim to quality assure with the contractor to supply even sized and shaped trees and in the autumn explore positions for larger trees and sponsorship.

iii Decision on Flower Holsters

Resolved That 150 flower holsters should be ordered

Proposed Councillor Baum-Dixon

Seconded Councillor Hickey

The forward planner was reviewed and noted:

**2023/35 Standing Items**

1. **Reading Room**
   1. Housing & Parish Councillor surgeries:

12th April Cllrs Adair & Parker-Foers

26th April Cllrs Croxton & Parker-Foers

ii Progress on refurbishment/storage

Plastering & Painting – Cllr Adair reported that painting work is progressing, **agreed** no further work on the kitchen area and that the wooden floors should be sanded.

Kitchen Refurbishment – options for refurbishment were discussed at length **agreed** – Cllrs Croxton, Hickey & Parker-Foers to get comparable quotes for a range of options.

Off site Storage – Cllr Baum-Dixon reported on options to locate a container on Wood Lane garage site and the opportunity to purchase one from an outgoing allotment tenant. **Agreed** to review the latter as part of the forthcoming allotment check and the Clerk to explore opportunities for one of the Wood Lane tenanted garages.

**2023/36 Suspension of Standing Orders**

Resolved: That Standing Orders limiting the length of a Parish Council meeting to

2 hours be suspended to allow business to be completed.

Proposed: Councillor Parker-Foers

Seconded: Councillor Baum-Dixon

1. **Allotments/Garage sites**

**Agreed** that Cllrs Hickey, Parker-Foers and Rowbottom will undertake the periodic allotment check with the Clerk.

1. **Burial Ground**
2. Enforcement of Regulations – Glass and Fly tipping

The Clerk reported on concerns of broken glass in the green waste bins and that she had posted a notice to try and address this.

**Agreed** to address compliance as part of the planned 6 monthly review of the burial ground Regulations and Guidelines

1. **Recreation Ground and Play areas**

Nothing to report

1. **Environment**

Footpath Well Lane/Flatts Lane to Catcliffe – Cllr Croxton reported that YWA have not undertaken sleeving to the pipework and the footpath has not been reinstated. **Action** Clerk to raise with RMBC.

1. **Planning Applications**

The weekly lists of planning applications and planning decisions in the Borough were circulated by email to all Parish Councillors. In Treeton there have been:

Permission granted for work on trees in the conservation area at 15 Front Street

Site of Old Enterprise Centre - Applications to vary the original consent allowing wooden windows to be replaced with UPVC and stone facing with render went Planning Board with an Officer recommendation they be approved. Representations to refuse were made however the decision of the Board was to approve both applications subject to the details of the render being agreed.

New Applications:

Rectory Cottage Church Lane - Application to undertake work on tree protected by TPO

16 Falcon Drive Treeton - Demolition of existing conservatory and erection of single storey side extension

End Long Lane/ Easy Bawtry Road - Erect a telecoms mast (18.1 metres)

**2023/37 Report back from the Events Working Group**

Cllr Baum-Dixon reported on the events planned over 2023: Easter Party, Coronation Picnic on the Pitch, Scarecrow competition, Bonfire night, Remembrance Sunday, Santa Sleigh, Christmas baking and decoration competitions which the Parish Council **agreed** to support in principle subject to further details and reporting.

**Action** Clerk to explore arrangements for management any funds received through donations.

Resolved: To purchase a trophy for tug of war – action Cllr Baum-Dixon to provide details to the Clerk for her to purchase.

Proposed: Councillor Baum-Dixon

Seconded: Councillor Beckett

**2023/38 Report from Representatives on External Bodies**

1. **RMBC/Parish Council’s Liaison Committee**

Nothing to report

1. **YLCA Branch Representatives**

Nothing to report

1. **Banks Group – Penny Hill Wind Farm**

Cllr Adair reported that he is exploring grant funding for groundworks on the Cowfield as part of identifying funding options.

1. **Treeton Youth Club - Contract, fees & general update**

Cllr Baum-Dixon reported on his discussions with the contractor, recommending acceptance of an increased charge to the Parish Council for their services, noting also a proposed increase by the contractor to children attending the club by £1.00 per session.

The Clerk advised that the additional charge was in excess of the agreed budget and would therefore have to be funded through either a reduction in spending elsewhere or from reserves and further that the Parish Council would need to consider either a sustained cut in other expenditure or increasing the precept in 2024/25.

Resolved: To accept a price increasing to £103.00 per session effective 1.4.23

and request Cllr Baum-Dixon draft a mutually agreeable SLA with the contractor to include fees, performance data reporting back to the next meeting for approval of the SLA

Proposed: Cllr Baum-Dixon

Seconded: Cllr Rowbottom

1. **Community Centre & Playing Fields Memorial Committee**

The Chairman updated on plans to address ongoing issues with the play park

**2023/39 Community Centre**

The Chairman reported that the community centre continues to run a range of well received activities and on plans for charity coffee mornings in aid of charities which support those with alzheimers and mental health needs.

He further reported that he had received an invitation to the King’s Garden Party in recognition of his work with charities.

Resolved: To extend the warmest of congratulations to Cllr Adair on this well

deserved recognition.

Proposed: Councillor Parker-Foers

Seconded: Councillor Hickey

**2023/40 Chairman’s Review**

Item not taken

**2023/41 Finance and General Purposes**

1. **Financial Monitoring**

The month 11 financial monitoring report was presented and contents noted

1. **Approval of accounts for payment**

The following accounts were approved for payment.

Receipts

|  |  |  |
| --- | --- | --- |
| Foers Burial Fees | BACS | 1,500.00 |
| Cambridge Building Society Interest | BACS | 0.44 |
| Clarksons - Memorial Fees | BACS | 50.00 |

Payments

|  |  |  |
| --- | --- | --- |
| Staff Salaries, Pension & Expenses Feb 2022 | BACS/DDebit | 1,633.93 |
| Staff Salaries, Pension & Expenses March 2023 | BACS/DDebit | 1,755.98 |
| HMRC Q4 Tax & NI | BACS | 677.76 |
| Opus Energy - Gas January 2023 | Direct Debit | 160.16 |
| Opus Energy – Electricity January 2023 | Direct Debit | 60.98 |
| Opus Energy - Gas February 2023 | Direct Debit | 128.12 |
| Opus Energy – Electricity February 2023 | Direct Debit | 62.11 |
| Jane Haddrell – Youth Club Clean Feb | BACS | 71.28 |
| Jane Haddrell – Youth Club Clean March |  | 71.28 |
| A Flinders – Burial Ground Maintenance January | BACS | 366.66 |
| A Flinders – Burial Ground Maintenance February | BACS | 366.66 |
| Dignity - Grave digging | BACS | 823.00 |
| J Rotherham refund of memorial fee (Kerbs) | BACS | 50.00 |
| IRIS Payroll software licence | BACS | 314.63 |
| C&H Alarms – RR Burglar Alarm | BACS | 96.00 |
| J Brailsfords – March Newsletter | BACS | 455.70 |
| KCM Waste M’ment – clear War Mem site (Vice Chair) | BACS | 276.00 |
| S&M Mini Digger – clear War Mem site (Vice Chair) | BACS | 500.00 |
| Amazon - P60 forms | D/Debit | 4.98 |
| Amazon – stationery | D/Debit | 3.94 |
| RMBC Ground Rent Allotments | BACS | 25.00 |
| Petty Cash – decorating materials RR – (Chairman) | BACS | 288.30 |
| Petty Cash –refreshments, clng materials, glue screws | BACS | 43.62 |
| Bliss Internet – in lieu of advert in newsletter Feb- Mar | - | 0.00 |
| Bliss Internet – in lieu of advert in newsletter Mar-Apr | - | 0.00 |
| **LATES** |  |  |
| SJD Sports – Youth Club Feb-March 23 | BACS | 1,104.84 |
| Petty Cash – room hire, paint, weed killer, milk | BACS | 63.90 |
| Fowler Sandford – Ground rent Well Lane Allotments | BACS | 60.00 |
| Fowler Sandford – Ground rent Front Street | BACS | 1.20 |

Proposed: **Councillor Parker-Foers**

Seconded: **Councillor Beckett**

**Bank & Cash Book Reconciliation 28th February 2023**

£

Balances at bank: Current account 5,606.57

Instant account 18,214.02

Cambridge Building Society 80,000.44

Nationwide Building Society 35,055.46

**Total £ 138,876.49**

**2023/42 Any Other Urgent Business**

The Clerk reported that the emergency services had made use of the defibrillator outside the Reading Room over the weekend.

**2023/43 Date of the Next Meeting**

The date of the next meeting will be Mon 24th April 2023 at 6.30pm

The meeting closed at **9.10** pm

Chairman: Date:

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