**TREETON PARISH COUNCIL**

**APPROVED MINUTES OF THE**

**PARISH COUNCIL MEETING HELD IN THE READING ROOM**

**ON MONDAY 21st NOVEMBER 2022**

**Present: Councillor: T.W. Adair (Chairman)**

**Councillors V. Beckett, R.J. Croxton, G Scott**

**In attendance: J. James Clerk to the Council**

**2022/180 Apologies for Absence**

**Apologies were received from Cllrs A Badger, O. Baum-Dixon, E Levin and**

**W. Parker-Foers**

**2022/181 Public Question Time**

**6 members of the public attended, there were no questions.**

**2022/182 Declaration of Interests**

**There were no declarations of interest**

**2022/183 Minutes of Previous Meetings**

**Minutes of the Parish Council Meeting 24th October 2022 were taken as read copies having been circulated to all members of the Parish Council previously and with the agenda.**

**Resolved: That the minutes are approved and signed by the Chairman.**

**Proposed: Councillor Scott**

**Seconded: Councillor Beckett**

**2022/184 Matters Arising**

**2022/63 R/o Wood Lane site – The Clerk reported that a response is still awaited from RMBC regarding any future interest and that in the interim the garage site has now been cleared with just 2 operational garages remaining and the entrance chained off. Further she is trying to obtain a quote to address the green space part of this land to inform further discussion on the Parish Council’s interests.**

2022/151e Environment – Parking on Pavements. The Clerk reported that she has not had a response from RMBC regarding bollards on Front Street/Well Lane and that RMBC are exploring installing wooden posts to address parking on Well Lane playing field and on the pavement.

**2022/185 Clerk’s Report & Correspondence Received**

**The Clerk’s report previously circulated was noted. It detailed the following:**

1. RMBC - Details of planning applications, decision and appeals.
2. RMBC - Roadworks reports
3. RMBC - Details of Licensing applications
4. RMBC – What’s on through November
5. RMBC - Rotherham Town Centre News
6. RMBC - Rotherham Roundup
7. RMBC - Rothervale Ward News from your Neighbourhood
8. SYPolice – update on their work to address ‘off roading’.
9. YLCA – White Rose update
10. YLCA – Branch meeting
11. YLCA – Councillor discussion forum
12. YLCA – November Law & Governance Bulletin
13. NALC – Chief Executive’s Bulletin
14. Alexander Stafford MP – Newsletter
15. SYPTE – Bus and tram fare cap at £2 per journey
16. Cllrs Beckett & Baum-Dixon – Concern about parking on the grass by Well Lane play park – referred to RMBC with the aim of exploring knee rails to prevent access (see item 2022/151e)
17. Residents – issue with litter picking

**2022/186 Borough Councillors Report**

Item not taken.

**2022/187 War Memorial – Proposals for restoration**

The Clerk provided details on behalf of Cllr Parker-Foers on proposals for the next stage of this project: fencing. landscaping with the aim of removing ivy and seeding to achieve low maintenance grounds, possibly flower beds plus a paved area close to the memorial making use of the York stone flags and seating.

Resolved To retain the savings from the war memorial restoration in the ring-fenced budget for this project.

Proposed Councillor Beckett

Seconded Councillor Croxton

**2022/188 Antisocial Activity – Well Lane/Bole Hill**

Concerns were noted and advice given to report all incidents to the policewith assurances that this would be in complete confidence.

**2022/189 Planning & Review of Progress on Projects through 2022**

1. Proposals to remedy drainage on Cowfield

Cllr Adair reported he is in the process of obtaining quotes for drainage works.

1. Santa’s Sleigh

The Clerk reported that the Parish Council’s donation of selection boxes to Santa’s sack had been purchased and that she understood the event had been organised by residents to take place at the Miner’s Welfare on Sunday 18th December.

1. Treeton Christmas Bake off 10th December.

Cllr Beckett advised that arrangements were now all in place.

Resolved: To adopt the updated risk assessment for Celebration Cake Bake off

Proposed: Councillor Beckett

Seconded: Councillor Scott

1. Nativity, Christmas Lights & Tree

Resolved: That the updated risk assessment for the nativity and the new risk assessment for the Christmas tree are adopted. Further that Cllr Beckett should arrange with the nursery for the Christmas tree at a cost of £100 with the invoice sent to the Parish Council for payment.

Proposed: Councillor Beckett

Seconded: Councillor Scott

The forward planner was reviewed and noted:

**2022/190 Standing Items**

1. **Reading Room**
	1. Housing & Parish Councillor surgeries:

7th December – Cllrs Adair & Croxton

21st December - Cllrs Adair & Croxton

4th January - Cllrs Adair & Croxton

18th January– Cllrs Adair & Croxton

Proposals for refurbishment

Plastering & Painting - The Chairman reported that arrangements are in hand for Community Payback to undertake painting works, agreed that he should purchase for reimbursement the necessary paint and equipment.

Kitchen Refurbishment - Cllr Beckett reported that she is still obtaining quotes.

Frontage - The Clerk reported that the pointing has been completed. Cllr Croxton agreed to undertake work on the notice board and to install it.

Resolved: That the Clerk should source and arrange the installation of a defibrillator to a budget value of £2K

Proposed: Councillor Scott

Seconded: Councillor Beckett

1. **Allotments/Garage sites**
2. Conditions site check.

The Clerk reported that the large sycamore tree at the top of Well Lane site has now been felled and on concerns about parking at the bottom of the access road on the Well Lane site. Agreed to defer for further discussion at the next meeting.

1. **Burial Ground**
2. Extension to the burial ground

The Clerk reported that this remains with the Land Registry.

1. Progress on programme of repairs and maintenance

The Clerk reported that the tree that was pushing out the gate turret and boundary wall had been removed. Further that she has secured a £1,500 discount on the quote for the replacement footpaths, the contractor has indicated he plans to commence work on 16th January and work will take 2 to 3 weeks, depending on weather.

It was acknowledged that whilst arrangements would be in place to ensure access for any funeral general access to the burial ground to visit graves will be restricted during this period.

1. **Recreation Ground and Play areas**

Well Lane playing field

The Clerk reported that the goalposts on Well Lane are broken and not repairable and RMBC advise that as no league teams play, they do not meet the criteria for replacement from service budgets. She is exploring with RMBC if ward funding could be used and has opened up a conversation about marking out 2 x 5 aside pitches with goal posts on each with the possibility of the Parish Council match funding.

1. **Environment**

Cllr Croxton raised concerns over the state of the path from Flatts Lane towards the river and Catcliffe and that YWA have still not undertaken the work to replace the pipework. **Action** Clerk to contact RMBC to raise concerns over the muddy nature of the path and for an update on the work by YWA.

1. **Planning Applications**

The weekly lists of planning applications and planning decisions in the Borough were circulated by email to all Parish Councillors. In Treeton there have been:

Extension at 3 Dale Croft – approved conditionally

Application for an extension at 8 Chandler Grove – no comment

Application by Jones Homes for various amendments to the original consent and conditions including to retain the setting and orientation of mine wheel in its current position. – Objection raised requiring that the mine wheel is reorientated to welcome into the village and well sighted for motorists.

The chairman accepted a petition containing 460 signatures from both residents of Treeton and the wider community objecting to the application to retain the mine wheel and tubs in the current location and requiring their return to a position as a welcome into the village. **Action** Clerk to forward to RMBC Planning.

**2022/191 Report from Representatives on External Bodies**

1. **RMBC/Parish Council’s Liaison Committee**

The Chairman reported that he is working with RMBC and Police Crime Prevention on an initiative to address knife crime and to protect women.

1. **YLCA Branch Representatives**

Nothing to report

1. **Banks Group – Penny Hill Wind Farm**

Nothing to report

1. **Treeton Youth Club**

The Chairman reported that the youth club continues to thrive with around

15 to 20 young people attending.

1. **Community Centre & Playing Fields Memorial Committee**

The Chairman reported that work is ongoing to address concerns over the children’s play ground area.

**2022/192 Community Centre**

The Chairman reported on an increasing number of activities taking place in the centre and on a successful Christmas Fayre which raised £400 for the Children’s Hospital Helipad appeal making a total of £1,200 so far this year.

**2022/193 Chairman’s Review**

The Chairman thanked Community Police for engaging with the youth club, remarked on how well the War Memorial looked on Remembrance Sunday as a result of the refurbishment work and the wider ground works.

He thanked a resident for the poppy display around the memorial and on the coal tubs and also the Baptist church for leading and hosting the remembrance event.

**2022/194 Finance and General Purposes**

1. **Budget & Precepting 2023/24 & review of fees and charges, of staffing resources and project plans as part of budget planning.**

Review of Fees & Charges

Resolved:

Allotment rentals remain unchanged at £10 per plot

Garage rentals remain unchanged at £40 per plot

Mason’s field remains unchanged at £125

Cowfield to increase as existing arrangement by £10 to £210 from 1.4.23

Fees for burials and cremations to remain unchanged.

Fees for memorials to remain unchanged

The premium for non Treeton residents in the burial ground to remain unchanged.

Charges for advertisements in the newsletter to remain unchanged

Charges for Reading Room lettings -that the Reading Room is withdrawn from letting pending refurbishment.

Proposed: Councillor Croxton

Seconded: Councillor Scott

 Review of Staffing Resources

Resolved:

That the Clerk’s salary continues to be paid in line with National Joint Council rates of pay for 12 hours a week plus travel and is now paid 8 hours a quarter to produce the newsletter in accordance with NJC rates. Office expenses reimbursed at cost.

That the General Handyman, Footpaths, Street Scene & Gardener post continues to be paid in line with National Joint Council rates of pay for 16 hours per week

That the budget sum of £5,000 for additional staffing resource for work across the village included in 2022/23 is deleted.

That a budget sum of £1,000 for additional staffing resource for cleaning/caretaking of the Reading Room included in 2022/23 is deleted and reviewed alongside letting fees once work on refurbishment is complete and a future use plan for the building agreed

Proposed: Councillor Scott

Seconded: Councillor Croxton

Project Plans & Indicative Precept

Agreed That the precept for budgeting purposes is unchanged at £56,000 and the budget estimates of:

Repairs & maintenance: Allotment/garage sites £1000, Burial Ground £500 Reading Room £500 War Memorial site & general environmental work £1,000.

Village improvements: flower holsters £6,500, Christmas lights £2,500 leaving any balance unallocated for small improvements and minor projects.

**Action** Clerk to present the final budget to the next meeting.

1. **Civility & Respect Policy; Parish Councillor/Officer Protocol**

Resolved: To adopt the Civility & Respect Policy; Parish Councillor/Officer Protocol

Proposed: Councillor Scott

Seconded: Councillor Croxton

1. **Financial Monitoring**

The month 7 financial monitoring report was presented and contents noted

1. **Approval of accounts for payment**

The following accounts were approved for payment.

Receipts £

|  |  |  |
| --- | --- | --- |
| J Rotherham/Mindful memorials – memorial fees | BACS | 100.00 |
| Foers – Burial fees (Out of Treeton) & Purchase | BACS | 1,557.50 |
| Amazon – Gifts Santa’s Sack(Amazon error to be charged £384.67) | DD credit | 503.03 |

Payments

|  |  |  |
| --- | --- | --- |
| Staff Salaries, Arrears, Pension & Expenses Nov 2022 | BACS/DDebit | 2,365.87 |
| Opus Energy - Gas November 2022 | Direct Debit  | 25.90 |
| Opus Energy – Electricity November 2022 | Direct Debit  | 68.17 |
| Jane Haddrell – Youth Club & R. Room Clean Nov | BACS | 89.10 |
| A Flinders – Burial Ground Maintenance September | BACS | 266.66 |
| RMBC Dignity – Grave Digging  | BACS | 258.00 |
| RMBC – Well Lane Play Park equipment (EMR)  | BACS  | 3,468.00 |
| Amazon – Christmas Lights (White)  | Direct Debit | 17.58 |
| Amazon - Chocolates for bake off  | Direct Debit | 26.60 |
| Amazon - Christmas Lights (Coloured) | Direct Debit | 89.94 |
| Amazon – Batteries for Xmas lights  | Direct Debit | 24.84 |
| Amazon – Sellotape for Xmas gifts  | Direct Debit | 6.99 |
| Amazon – Xmas paper for Xmas gifts | Direct Debit | 24.98 |
| Amazon – Shield for Bake Off competition | Direct Debit | 51.99 |
| Amazon – Gifts Santa’s Sack (Amazon error to be charged £384.67) | Direct Debit | 503.03 |
| Amazon Prime fee to reduce delivery charges | Direct Debit | 0.99 |
| Direct Tree Services – Work r/o Well Lane & B Ground | BACS | 1,250.00 |
| Treeton Waste Removal – work r/o Wood Lane | BACS | 250.00 |
| J Rotherham: Mindful Memorials - Cleaning war memorial, repair and repaint lead lettering | BACS | 2,460.00 |
| Hobsons Nurseries – Flower Holsters  | BACS | 7,200.00 |
| Petty Cash –refreshments, dustbin B Ground, mower  | BACS  | 73.66 |
| Bliss Internet – in lieu of advert in newsletter | - |  |
| **LATES** |  |  |
| C & H Alarms – remove alarm for pointing | BACS | 48.00 |
| J Brailsford Print – Dec Newsletter | BACS | 455.70 |

Proposed: **Councillor Scott**

Seconded: **Councillor Croxton**

**Bank & Cash Book Reconciliation 28th October 2022**

£

Balances at bank: Current account 36,102.91

 Instant account 48,214.02

Cambridge Building Society 80,000.00

Nationwide Building Society 35,055.46

**Total £199,372.39**

**2022/195 Any Other Urgent Business**

Dates of Parish Council Meetings 2023/24 - The dates for meetings were noted.

Vegetation overhanging the footpath Washfield Lane/Wood Lane - **Action** Clerk to report to RMBC

**2022/196 Date of the Next Meeting**

The date of the next meeting will be Mon 11th December 2022 at 6.30pm

**2022/197 Exclusion of the Press & Public**

Resolved: To exclude the Press & Public on the grounds that the consideration of

the following items may involve the likely disclosure of confidential information (s1 (2) Public Bodies (Admission of Meetings) Act 1960).

Proposed: Councillor Scott

Seconded: Councillor Croxton

**2022/198 Allotment Condition Issues**

The Clerk updated on satisfactory progress to address condition issues and that remaining concerns will be reviewed at the next allotment check.

The meeting closed at 8.25 pm

Chairman: Date

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