**TREETON PARISH COUNCIL**

**APPROVED MINUTES OF THE**

**ANNUAL PARISH COUNCIL MEETING HELD IN THE READING ROOM**

**ON MONDAY 30th MAY 2022**

**Present: Councillor: T.W. Adair (Chairman)**

**Councillors: O. Baum-Dixon, V. Beckett, R.J. Croxton,**

**W. Parker-Foers.**

**In attendance: Amy Brookes – Ward Councillor from 7.10pm**

**J. James Clerk to the Council**

**2022/74 Election of Chairman**

**Resolved: That Councillor T.W. Adair is elected Chairman of the Parish Council for the following year**

**Proposed Councillor Croxton**

**Seconded Councillor Parker-Foers**

**2022/75 Election of Vice - Chairman**

**Resolved: That Councillor Wendy Parker-Foers is elected Vice- Chairman of the Parish Council for the following year**

**Proposed Councillor Baum-Dixon**

**Seconded Councillor Beckett**

**2022/76 Rotherham MBC – Parish Liaison Committee Representative**

**Resolved: That Councillors T W. Adair & O. Baum-Dixon represent the Parish Council on the committee.**

**Proposed Councillor Parker-Foers**

**Seconded Councillor Beckett**

**2022/77 YLCA Branch Representative**

**Resolved: That Councillor T. W. Adair represents the Parish Council at the**

**branch**

**Proposed Councillor Croxton**

**Seconded Councillor Baum-Dixon**

**2022/78 Banks Group Representative**

**Resolved: That Councillor T. W. Adair represents the Parish Council at the**

**branch**

**Proposed Councillor Beckett**

**Seconded Councillor Parker-Foers**

**2022/79 Community Centre & Playing Fields Memorial Committee**

**Resolved: That Councillors T.W. Adair & O Baum-Dixon represent the Parish Council on the committee**

**Proposed Councillor Baum-Dixon**

**Seconded Councillor Parker-Foers**

**2022/80 Apologies for Absence**

**Apologies were received from Cllrs Badger & Levin**

**The Clerk reported that Cllr Pickford had tendered his resignation as Parish Councillor with effect from 10th May 2022 and that she has begun the process of advertising a casual vacancy**

**2022/81 Public Question Time**

**There were no members of the public present.**

**2022/82 Declaration of Interests**

**Cllr Becket declared an interest in item 2022/91f Planning application at Old Flatts Farm and did not speak at that item.**

**2022/83 Minutes of Previous Meetings**

**Minutes of the Parish Council Meeting held 25th April 2022 were taken as read, copies having been circulated to all members of the Parish Council previously and with the agenda.**

**Resolved: That the minutes are approved and signed by the Chairman.**

**Proposed: Councillor Croxton**

**Seconded: Councillor Parker-Foers**

**2022/84 Matters Arising**

2022/24 Routine Maintenance The Clerk confirmed that the schedule of planned work in Treeton had been received and circulated. Concerns were raised over the length of grass generally around the village and in particular round elderly persons homes and the fall hazard that may present. The Clerk and Chairman advised that complaints had already been made to RMBC, it was agreed to accelerate to the Ward Councillor

Concerns were also raised over parking on pavements & verges. The Clerk and Chair reported that this had been reported to SYPolice who had taken some action. Hotspots were identified and it was agreed the matter would be raised again with the police and with the Ward Councillor

2022/63 R/o Wood Lane site The Clerk updated on matters with the dilapidated garages and that she is waiting for a response from RMBC regarding the Parish Council’s wish to secure a future interest in the site.

**2022/85 Clerk’s Report & Correspondence Received**

**The Clerk’s report previously circulated was noted. It detailed the following:**

1. **RMBC - Planning applications and decisions across the Borough.**
2. **RMBC - Weekly traffic reports across the Borough.**
3. **RMBC - Licensing applications across the Borough**
4. **RMBC - Events through May**
5. **RMBC - What’s on for the Jubilee**
6. **RMBC - Contact details for RMBC Neighbourhoods team**
7. **RMBC - Request for suggestions to be included in the review of Rothervale Ward priorities.**
8. **RMBC - Town Centre news.**
9. **RMBC - Rotherham Roundup**
10. **RMBC - Housing Officer: Contacts for a gardener – provided**
11. **Alexander Stafford MP -** **Newsletters covering his street surgeries, the shortage of primary school places at Waverley and a range of topical items**
12. **YLCA - White Rose Updates covering a range of topical items**
13. **YLCA - Training Programme**
14. **YLCA - Details of the next branch meeting and an opportunity to submit questions to Dr Billings the Police & Crime Commissioner**
15. **Resident - support for financial and mental health matters – given a range of contact points**
16. **Resident - complaint about rat infestation r/o Wood Lane in the green space -** **Contacted RMBC whose advice was that there was no evidence of rats and suggested the resident had seen mice, complainant informed accordingly however he disagreed.**

**LATES**

1. **RMBC - Events through June**
2. **RMBC - Programme of events around the Women's Euros**
3. **RMBC - Rothervale News**
4. **Cllr Levin - Rough sleeping in Treeton Woods - referred to SYPolice**
5. **Cllr Croxton - Sewerage leak off Well Lane - reported to EA, YWA & RMBC**
6. **Cllr Croxton - Access to Treeton Woods as a result of vandalism to and removal of barriers in Aughton – reported to RMBC**
7. **Resident - long grass by Elderly Persons’ Bungalows - reported to RMBC & raised with Ward Councillor**

***Ward Cllr Brookes joined the meeting***

**2022/86 Borough Councillors Report**

Ward Councillor Brookes updated the meeting on the news article over the orientation of the mine wheel which aimed to bring media pressure on Jones Homes and on plans for fencing on the garage site r/o Spa Well Crescent to address fly tipping.

Concerns over the further planning application at the site of the Old Enterprise were discussed, the Parish Council’s has significant concerns in particular that if these 3 current applications were approved it would be tantamount to retrospective approval of the original application which as a result of robust objections was amended removing the construction and design details for which approval is now being sought.

Cllr Brookes support was sought to address parking issues and complaints over long grass around Treeton and in particular around elderly persons homes.

She agreed to take forward consideration of bollards at illegal parking hot spots (Front Street/Well Lane and Treetown Crescent/Station Road) and speed awareness cameras at the 3 entrance/exit points to the village in particular Wood Lane as part of the Rothervale priorities and ward funding.

**2022/87 War Memorial – Proposals for restoration**

Resolved: That Cllr Parker-Foers will lead a project to:

* + - To acquire an interest in the land from RMBC subject to agreement on any cost and fees, being able to remove trees and landscape sufficient to make the space open and usable for sitting and accepting there will be both initial and ongoing landscaping and maintenance costs.
    - To accept the kind, offer from Equans to clean and paint the railings as part of their social values projects.
    - To seek quotes for the cleaning and restoration of the memorial and lettering.
    - To seek quotes for cleaning and levelling the paved area and for stabilising it at the rear of the memorial

Proposed: Councillor Parker-Foers

Seconded: Councillor Baum-Dixon

*Ward Cllr Brookes left the meeting*

**2022/88 Use of secure email addresses – Implementation**

Item not taken

**2022/89 Planning & Review of Progress on Projects through 2022**

**a) Plans for sport/recreation and other facilities that might be funded by CIL/Reserves**

i. **Update on approach to RMBC re Well Lane**

Cllr Adair advised there was nothing further to report.

ii. **Suggestion of addressing drainage on Cowfield**

Cllr Adair reported that there was nothing further to report.

**b) Plans for HM The Queen’s Jubilee**

1. **Support for Street Parties**

The remaining party packs were taken for distribution to residents

1. **Commemorative memento**

The Clerk reported that the bookmarks are with the school for them to give out to the children

1. **Baking Competition**

Resolved: To adopt the Risk Assessment for the Treeton Bake Off

Proposed: Councillor Beckett

Seconded: Councillor Parker- Foers

1. **Commemorative tree planting**

Agreed that this proposal would not be progressed.

The forward planner was noted.

**2022/90 Suspension of Standing Orders**

Resolved: That Standing Orders limiting the length of a Parish Council meeting to 2 hours be suspended to allow business to be completed.

Proposed: Councillor Beckett

Seconded: Councillor Parker-Foers

**2021/91 Annual Review of Standing Orders, Financial Regulations, Financial Risk Assessment & Internal Controls, Approval for Continuing Payments**

Resolved: That the Standing Orders & Financial Regulations be adopted and that

the Financial Risk Assessment & Internal controls be noted and agreed

to be adequate and that approval be given for continuing payments to

meet contractual obligations.

Proposed: Councillor Croxton

Seconded: Councillor Baum-Dixon

**2022/92 Standing Items**

1. **Reading Room**
   1. Housing & Parish Councillor surgeries:

15th June Cllrs Croxton & Baum-Dixon

* 1. Proposals for refurbishment

Disappointment was expressed that all the historical photos from the walls had been removed as part of the History Group clearing out their possessions.

Wide ranging purposeful uses for the Reading Room that would benefit the village and options for its refurbishment were discussed alongside the offer from Lifeskills to paint the interior in September.

Agreed that Cllrs Baum-Dixon, Beckett, Croxton & Parker-Foers would form a working group to scope options and that a decision on painting would be made in July.

1. **Allotments/Garage sites**

The Clerk updated on the recent ‘conditions’ site check. It was agreed to defer any decision on the large willow tree pending consideration of its suitability to an allotment location.

Cllr Baum-Dixon reported that Japanese Knotweed plants may be growing to the rear of an allotment at the back of r/o Well Lane, **action** Clerk to investigate.

1. **Burial Ground**
2. Extension to the burial ground

The Clerk reported that PRH solicitors now have a copy of the original conveyance from West Riding Archives which does not match the plan provided by Fowler Sandford as agent for the Duke of Norfolk. A further response from PRH is awaited.

1. Dead Tree

Resolved To accept the quote of £270 for its removal

Proposed: Councillor Beckett

Seconded: Councillor Parker-Foers

1. Proposals for Burial Ground Guidelines and a programme of repairs and maintenance.

Cllrs Beckett and Parker-Foers presented proposals for a range of repair and maintenance works in the burial ground. It was agreed they should seek quotes for refurbishment of the main gates, to replace the notice board, re-position the water tap by the entrance wall, repairs to the gravel boards in the back boundary wall and the construction of a materials compound by the vehicle access gate.

1. **Recreation Ground and Play areas**

The Chairman reported that young people from Lifeskills, a work-based training and education provider have painted the play equipment and this project is now complete. Agreed that the Clerk is asked to pass on thanks to the young people via Lifeskills and to the officers of RMBC involved in making the arrangements for the work to be completed.

1. **Environment**

**Update on planted Welcome to Treeton sign**

The Clerk reported that RMBC Highways are inspecting the site prior to any decision. It was agreed to pause and rethink any work pending the re-orientation of the mine wheel to ensure it both complimented the mine wheel and improved its visibility as a welcome sign into the village.

1. **Planning Applications**

The weekly lists of planning applications and planning decisions in the Borough were circulated by email to all Parish Councillors.

Permission has been granted for a lawful development certificate for the conversion of outbuilding into ancillary accommodation at 24 Bole Hill

Application for change of use to veterinary consulting room and veterinary therapy room at Old Flatts Farm.

Resolved: No objections

Proposed: Councillor Parker-Foers

Seconded: Councillor Croxton

Proposal for change of materials from stone cladding to render and application to change windows from wood to uPVC on the development at the site of the Old Enterprise Centre.

Resolved: To request that RMBC consider the change from stone to render as a material amendment and request they explain what planning guidance is being used to consider such a significant change is a minor amendment and to object to both changes to cladding and window material on the grounds that the choice of materials were to ensure that the development was sympathetic to its position in the conservation area and that the proposed changes will materially and significantly detract from that aim.

Proposed: Councillor Parker-Foers

Seconded: Councillor Baum-Dixon

Application to erect a 4-bedroom house on the site of the old MUGA within the development of the Old Enterprise Centre.

Resolved: To object on the grounds of further overdevelopment, increased demand on already insufficient parking, building on the only open space available on site to residents of small apartments, breaching a condition of the original consent. To query why when planning advised that the recently withdrawn application for 4 additional apartments on the same footprint would not gain consent would an equivalent scale of development be permissible.

To challenge the lawfulness in planning terms of removing the MUGA when it was a condition of the initial consent that it should be retained for private use.

To raise an anomaly in the application which states no additional access will be required when the plan clearly show the removal of part of a wall to create an access

To express that if this application plus the requests to relax conditions of the original application in 2020 were approved it would be tantamount to retrospective approval of that original 2020 application which as a result of robust objections was amended and in effect invalidating planning’s responses to address those objections and the concerns raised by others e.g., highways in respect of parking.

Proposed: Councillor Parker-Foers

Seconded: Councillor Baum-Dixon

Orientation of mine wheel Wood Lane

The Clerk reminded the meeting that RMBC planning had advised that Jones Homes have indicated that they are not prepared to alter the orientation of the mine wheel preferring to either seek an amendment to the planning consent which RMBC have advised is unlikely to be granted or the removal of the wheel altogether & that she has asked RMBC to enforce the original planning consent and engaged both our Ward Councillor and the support of the MP.

She now reported that she has received a request from Jones Homes to meet with her prior to their submission of a planning application to leave the mine wheel sited in its current position. **Action** Clerk to seek clarification from Jones of the purpose of any meeting.

Resolved: To confirm that the wheel should be re-orientated into its original angle as a welcome into the village and that all reasonable steps should be taken to ensure Jones address their error and meet the conditions of the original planning consent.

Proposed: Councillor Beckett

Seconded: Councillor Baum-Dixon

**2022/93 Report from Representatives on External Bodies**

1. **RMBC/Parish Council’s Liaison Committee**

Cllr Adair reported that he had attended a recent Flood Awareness Event, no concerns were raised in respect of Treeton

1. **YLCA Branch Representatives**

Nothing to report

1. **Banks Group – Penny Hill Wind Farm**

Cllr Adair reported that the next meeting will be in September.

1. **Treeton Youth Club**

The Chairman reported that the youth club continues to be popular and well attended.

1. **Community Centre & Playing Fields Memorial Committee**

Nothing to report

**2022/94 Community Centre**

The Chairman reported that health style sessions were being held organised by NHS, on the recent successful plant swap day and on a planned ‘money go further’ event on 10th June.

He advised that community payback resources were currently carrying out some fencing work at the centre and would be painting the gates of the old burial ground on Church Lane

**2022/95 Chairman’s Review**

The Chairman reported on the recent Rotherham Advertiser article on the orientation of the mine wheel. He thanked RMBC Housing Officers and Police Community Support Officers for their attendance at fortnightly surgeries and RMBC Officers and Lifeskills for the work repainting play equipment on Well Lane also Engie for the planned painting of the railings around the war memorial

**2022/96 Finance and General Purposes**

1. **Financial Monitoring**

The month 1 financial monitoring report was presented noting that it is too early in the year for meaningful monitoring

1. **Authorised signatories.**

Resolved: To remove Cllr Pickford from the list of signatories authorised on the Parish Council’s bank account as a result of his resignation and to replace with Cllr Beckett

Proposed: Councillor Parker-Foers

Seconded: Councillor Baum Dixon

1. **Approval of accounts for payment**

The following accounts were approved for payment.

Receipts £

|  |  |  |
| --- | --- | --- |
| RMBC – PROW Partnership | BACS | 850.00 |
| HMRC Q4 21/22 VAT refund | BACS | 2,749.03 |
| Jones Homes Treeton in Bloom | BACS | 1,000.00 |
| **LATES** |  |  |
| Freeman Daynes Burial Fees | BACS | 610.00 |
| Homeglow Plumber Advert fee 22/23 editions | BACS | 60.00 |
| Treeton Medical Centre news item fee 22/23 editions | BACS | 60.00 |
| Slimming World Advert Fee 22/23 editions | BACS | 80.00 |
| Foers Advert Fee 22/23 editions | BACS | 60.00 |
| Treeton Terriers Advert fee & use of Cowfield 22/23 | BACS | 260.00 |
| Jones Homes Treeton in Bloom Queried duplicate payment | BACS | 1,000.00 |

Payments

|  |  |  |
| --- | --- | --- |
| Staff Salaries, Pension & Expenses May 2022 | BACS/DDebit | 1,664.46 |
| Opus Energy - Gas May 2022 | Direct Debit | 204.90 |
| Opus Energy – Electricity May 2022 | Direct Debit | 50.37 |
| Jane Haddrell – Youth Club & R. Room Clean May | BACS | 89.10 |
| A Flinders – Burial Ground Maintenance April | BACS | 266.66 |
| Make it Personal – Bake off awards – glasses/mugs | Direct Debit | 99.09 |
| Personalised gifts - Bake off awards | Direct Debit | 39.99 |
| Complete Solutions PAT testing | BACS | 60.00 |
| BHIB Insurance June 22- May 23 | BACS | 1,217.82 |
| Amazon - Paper | Direct Debit | 33.99 |
| John Brailsford - Newsletters | BACS | 455.70 |
| RMBC Grounds Maintenance Cowfield | BACS | 1,465.86 |
| SR Waste Removals – clearing Rother Cresc (EMR) | BACS | 200.00 |
| Petty Cash – refreshments, weed killer, fuel | BACS | 38.29 |
| Churches Fire – Annual Fire Prevention Services | BACS | 438.85 |
| Churches Fire –Fire Alarm replacement battery | BACS | 70.19 |
| SJD Sports Youth Club provision March 2022 | BACS | 903.96 |
| SJD Sports Youth Club provision April 2022 | BACS | 401.76 |
| Bliss Internet in lieu of advert in newsletter | - | - |

Proposed: **Councillor Beckett**

Seconded: **Councillor Baum-Dixon**

**Bank & Cash Book Reconciliation 27th April 2022**

£

Balances at bank: Current account 28,627.01

Instant account 48,158.93

Cambridge Building Society 80,000.00

Nationwide Building Society 35,055.46

**Total 181,841.40**

**2022/97 Any Other Urgent Business**

Promoting Events in the village

Cllr Beckett agreed to provide text for an item in the next newsletter encouraging the establishment of a working group primarily of residents to encourage and organise events and activities in the village.

**2022/97 Date of the Next Meeting**

The date of the next meeting will be Mon 27th June 2022 at 6.30pm

The meeting closed at 9.45 pm

Chairman: Date:

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