15th September 2020.

To: The Chairman and Members of the Treeton Parish Council.

Dear Parish Councillors,

You are requested to attend a meeting of the Parish Council, to be held in the Reading Rooms, Front Street, Treeton, on Monday 28th September 2020 at 6.30 p.m.

Below the agenda and attached/previously circulated relevant papers together with the agenda for the Annual Meeting of the Council. Hard copies will be available at the meeting.

A list of accounts for payment will be emailed with the Clerks report and updated verbally at the meeting as necessary.

Yours sincerely,

**J. James**.

Clerk to the Council.

**AGENDA FOR ANNUAL MEETING.**

1. Election of Chairman.

2. Election of Vice-Chairman.

3. Election of Committee Representatives:-

1. Community Centre and Playing Fields [2]
2. Allotment and Environment [4]
3. Recreation Ground and Play Areas [4]
4. Employment sub-group [Chair + 3]
5. Reading Room Lettings [Chair + V Chair + Caretaker]
6. Finance and General Purposes [All]
7. Youth Club [2]
8. Newsletter Editiorial Committee [Chair + 1]
9. Rotherham MBC – Parish Liaison Committee [1]
10. YLCA Branch Representatives [2]

**AGENDA FOR PARISH COUNCIL MEETING**

1. Apologies for absence.
2. Public Question Time (Maximum 15 minutes.).
3. Declaration of Interest (Councillors must declare any interest they have in agenda items)
4. Approve minutes of the meetings held on 27th July 2020. (attached)
5. Matters arising not elsewhere on the agenda.
6. Proposals for use of land rear of Wood Lane
7. Clerk’s report & correspondence (previously circulated & to follow)
8. Borough Councillors Report.
9. Committee Reports:
10. Allotments, Environment and Cemeteries.

* Review of previous policies with regard to kerbed memorials and seats

1. Recreation Ground and Play Areas.
2. Youth Club.
3. Employment.
4. Education Report.
5. Community Centre
6. Chairman's Review.
7. Planning Applications.
8. Any other urgent business.
9. Finance & General Purposes Committee (to follow)

- Review of Records Management, Grievance & Disciplinary Policies.

- Review of Standing Orders, Financial Regulations & Emergency Plan.

- Business Continuity Plan for approval and to be adopted.

1. Date of next meeting – Monday 26th October 2020

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