14th October 2020.

To: The Chairman and Members of the Treeton Parish Council.

Dear Parish Councillors,

You are requested to attend a meeting of the Parish Council, to be held in the Reading Room, Front Street, Treeton, on Monday 26th October 2020 at 7.00 p.m.

Below the agenda and attached/previously circulated relevant papers. Hard copies will be available at the meeting.

A list of accounts for payment will be emailed with the Clerks report and updated verbally at the meeting as necessary.

Yours sincerely

**J. James**.

Clerk to the Council.

**AGENDA**

1. Apologies for absence.
2. Public Question Time (Maximum 15 minutes.).
3. Declaration of Interest (Councillors must declare any interest they have in agenda items)
4. Approve minutes of the meetings held on 28th September 2020. (attached)
5. Matters arising not elsewhere on the agenda.
6. Clerk’s report & correspondence (to follow)
7. Borough Councillors Report.
8. Committees:
9. Consideration & resolution on the committee structure.
10. Reports:

* Allotments, Environment and Cemeteries.
  + Review of previous policy with regard to seats
* Recreation Ground and Play Areas.
* Employment sub group
* Reading Room Lettings

1. Report from Representatives on external bodies:
2. RMBC/Parish Council’s Liaison Cttee (T Adair)
3. YLCA Branch Representatives (John Swift/G Cooper)
4. Treeton Youth Club (T Adair/G Cooper)
5. Community Centre & Playing Fields Memorial Committee (T Adair & J Swift)
6. Education Report.
7. Community Centre
8. Chairman's Review.
9. Planning Applications.
10. Finance & General Purposes (attached & to follow)

* Review of Equality & Diversity,
* Review of Complaints Policies
* Review of Privacy Notice & Data Protection Policies General & for others
* ICO Publication Scheme
* Review of Code of Conduct

1. Any other urgent business
2. Date of next meeting – Monday 23rd November 2020

Given the current ‘COVID restrictions’ in the interests of everyone’s welfare and to mitigate risks there is a proposal that this and meetings for the foreseeable future should be held remotely.

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