**TREETON PARISH COUNCIL**

**APPROVED MINUTES OF THE**

**PARISH COUNCIL MEETING HELD IN THE READING ROOM**

**ON MONDAY 27th JUNE 2022**

**Present: Councillor: T.W. Adair (Chairman)**

**Councillors: V. Beckett, R.J. Croxton, W. Parker-Foers.**

**In attendance: J. James Clerk to the Council**

**2022/98 Apologies for Absence**

**Apologies were received from Cllrs Badger, Levin and Ward Councillor Amy Brookes**

**2022/99 Public Question Time**

**1 member of the public attended to discuss the willow tree r/o Well Lane and to request directional arrows on Wood Lane. Action Clerk to contact RMBC**

**2022/100 Declaration of Interests**

**There were no declarations of interest**

**2022/101 Minutes of Previous Meetings**

**Minutes of the Parish Council Meeting held 30th May 2022 were taken as read, copies having been circulated to all members of the Parish Council previously and with the agenda.**

**Resolved: That the minutes are approved and signed by the Chairman.**

**Proposed: Councillor Parker-Foers**

**Seconded: Councillor Beckett**

**2022/102 Matters Arising**

2022/24 Routine Maintenance, The Clerk reported RMBC had responded to the complaints about the long grass and that it was cut on 1st June

2022/63 R/o Wood Lane site The Clerk reported that RMBC have advised that the site will undergo an internal review by the Strategic Asset Management Team taking around 2/3 months to ascertain its best use and that until a decision has been made TPC remain responsible for management of the site. The tenant of the remaining 2 dilapidated garages has acknowledged that the garages will be removed once his current tenancy expires and that it will not be renewed. He has been asked if he is interested in a parking space and has declined.

2022/86 Parking on pavements & verges – the Clerk advised that was reported to both SYPolice and RMBC, that enforcement action is being taken by the Police and that RMBC are exploring installing bollards to restrict access to pavements.

Managing speeding traffic – the Clerk reported that RMBC are exploring ‘mph speed alert’ sensors on Wood Lane on the approach to the village. It was suggested that the sharp bend on Mill Lane and speed humps on Bole Hill both reduce driver speed on those routes into the village.

**2022/103 Co-option to 2 vacancies on the Parish Council**

The Clerk reported that there had been no expressions of interest. Agreed Cllrs would promote through word of mouth and Cllrs Baum-Dixon & Levin through Facebook

**2022/104 Clerk’s Report & Correspondence Received**

**The Clerk’s report previously circulated was noted. It detailed the following:**

1. **RMBC - Planning applications and decisions across the Borough.**
2. **RMBC - Weekly traffic reports across the Borough.**
3. **RMBC - Licensing applications across the Borough**
4. **RMBC - Events through July**
5. **RMBC - Town Centre news.**
6. **RMBC - Rotherham Roundup.**
7. **RMBC – Clerks Network 5th July 1.00-2.00pm**
8. **Alexander Stafford MP -** **Newsletters covering Jubilee celebrations across Rother Valley, his street surgeries, a visit by Rishi Sunak to Dinnington and a range of topical items**
9. **YLCA - White Rose Updates covering a range of topical items**
10. **YLCA - Training Programme & September Conference**
11. **YLCA - Branch Meeting 22nd June**
12. **YLCA – Councillor password to the members area of their website.**
13. **SYPTE – changes to bus services as a result of the temporary closure of Mill Lane/Station Road for work on the bridge.**
14. **SYPTE – Young People’s Travel Passes**
15. **SYPTE – Industrial action impacting rail services**
16. **Resident – Presence of knotweed on neighbouring allotment – responded with information on land ownership and engaged with the resident to assure the PC is exploring options.**
17. **Resident – Responding to a request for views on a decision to prune or fell willow tree**
18. **Waverley CC – Extinguishing and redirecting footpaths**
19. **Resident – Weeds on Wood Lane garage site – advised that they are treated periodically and will be retreated as necessary.**
20. **Resident via Victoria – Concern over closure of Mill Lane/Station Road – information sourced from RMBC Highways and SYPTE and shared to PCllrs**
21. **Resident – Looking for support for Treeton Junior Football Club to have access to the school playing field – referred to the School Trust Board**
22. **Cllr Badger –Overhanging trees and shrubs Cannonthorpe Rise - emailed Jones Homes to request they cut them back and RMBC for enforcement. Arranged for Cllr Badger to meet with Jones Homes, the latter have asked to discuss the siting of the mine wheel at the same meeting.**

**LATES**

1. **RMBC - Rothervale News**

**2022/105 Borough Councillors Report**

Item not taken due to Cllr Brookes apologies

**2022/106 War Memorial – Proposals for restoration**

Cllr Parker- Foers reported that the railings have been painted and some pointing undertaken by Equins as part of their social responsibility projects and that she has passed on thanks to them on behalf of the Parish Council.

She has made several approaches for quotes to restore the memorial, the specialist nature of this work limits interest from contractors however she has a quote for approx. £5000 and is exploring grant funding from War Memorials Trust however the criteria and their dwindling resources do not give confidence that funding will be available to meet the restoration needed. It was suggested that Biffa may offer funding.

Resolved: To accept the quote and that Cllr Parker Foers should contact Ward Cllr Amy Brookes to secure the ward funding that Amy indicated would be available.

Proposed: Councillor Parker-Foers

Seconded: Councillor Beckett

She further reported that she is exploring options and indicative costs for how the green space to the rear might best be opened up to make a pleasant space for quiet reflection. This is likely to require the felling of self-seeded large trees. **Action** all to visit the site to inform discussion at the next meeting prior to consultation with residents and a probable planning application to remove trees.

It was noted that RMBC have cut some of the grass in the green space and the Clerk instructed to contact them and request that they widen the area cut back

**2022/107 Use of secure email addresses – Implementation**

The planned implementation date for this was March and due to workload, it has not progressed at all.

Resolved: To waive standing order 7a to allow resolutions 2022/09 (24.1.22) & 2022/28 (21.2.22) to be reconsidered.

Proposed: Councillor Parker-Foers

Seconded: Councillor Adair

Resolved: To rescind the Email Policy and continue with the present email arrangements of ensuring personal data is never shared by email and copying the Clerk into all exchanges so that FOI/Subject Access requests can be met.

Proposed: Councillor Parker-Foers

Seconded: Councillor Adair

**2022/108 Planning & Review of Progress on Projects through 2022**

**a) Plans for sport/recreation and other facilities that might be funded by CIL/Reserves**

i. **Update on approach to RMBC re Well Lane**

Cllr Adair advised there was nothing further to report.

It was noted that the grass had been cut and there was good use of the playing field and playpark by residents.

ii. **Suggestion of addressing drainage on Cowfield**

Cllr Adair advised that there was nothing further to report.

**b) Plans for HM The Queen’s Jubilee**

1. **Review of activities**

It was reported that despite a couple of hiccups the party packs and bake off were well received and brought joy such that one resident suggest a Christmas bake off. Agreed that Cllr Beckett would organise a Christmas bake off.

1. **Commemorative tree planting**

Agreed to consider trees for the Queen’s canopy within the War Memorial project

The forward planner was noted.

**2022/109Standing Items**

1. **Reading Room**
   1. Housing & Parish Councillor surgeries:

29th June - Cllrs Parker-Foers & Croxton

13th July - Cllrs Parker-Foers & Adair

27th July - Cllrs Parker-Foers & Croxton

* 1. Proposals for refurbishment

It was agreed that the Reading Room does need extensive refurbishment to make it fit for purpose but that improvements need to informed by potential future use. Options to store large items of equipment securely outside of the main building were also considered.

Resolved: To arrange a community drop in to gain residents views on how they might wish to use the space, that Cllr Becket should get quotes to fully refit the kitchen and Cllr Parker-Foers explore Banks group funding.

Proposed; Councillor Beckett

Seconded: Councillor Parker-Foers

1. **Allotments/Garage sites**

The Clerk updated on the recent ‘conditions’ site check.

1. Unturned plot off Rother Crescent

Resolved: That the Clerk engage a site clearance contractor

Proposed: Councillor Beckett

Seconded: Councillor Croxton

1. Large Willow Tree

Resolved: That the lopsided tree should be felled as its size has become too large for its location and that opportunities to plant a replacement tree be explored.

Proposed: Councillor Parker-Foers

Seconded: Councillor Beckett

**Action** that the Clerk should arrange for a health check to be undertaken on a large tree on a nearby plot.

1. Dilapidated garage

The Clerk reported that she had now received the contribution from the new tenant and was in the process of arranging the removal of the garage and debris accumulated by the previous tenant.

1. **Burial Ground**
2. Extension to the burial ground

The Clerk advised that there was nothing further to report.

1. Proposals for Burial Ground Guidelines

Item deferred to next meeting

1. Progress on programme of repairs and maintenance

Cllr Parker-Foers updated on work to get quotes for build a ‘tidy compound.

It was agreed she should purchase replacement concrete boards to fill the couple of gaps and that these would be reimbursed through petty cash.

Cllr Adair advised that Community Payback would be asked to paint the gates of the both Wood Lane and Church Lane burial grounds with Cllr Parker-Foers arranging work on a ‘slow close spring’ mechanism.

1. **Recreation Ground and Play areas**

Nothing to report

1. **Environment**

The Clerk reported that arrangements to water the flower bed on Bole Hill were proving challenging, agreed the Clerk would approach Hobsons

1. **Planning Applications**

The weekly lists of planning applications and planning decisions in the Borough were circulated by email to all Parish Councillors.

There have been no planning applications or decisions in Treeton

Orientation of mine wheel Wood Lane

The Clerk advised that there is nothing further to report.

**2022/110 Report from Representatives on External Bodies**

1. **RMBC/Parish Council’s Liaison Committee**

Nothing to report

1. **YLCA Branch Representatives**

Nothing to report

1. **Banks Group – Penny Hill Wind Farm**

Cllr Adair reported that the next meeting will be in September and that an application had been made to extend the life of the wind turbines by a further 15 years to 40 years in total.

1. **Treeton Youth Club**

The Chairman reported that numbers attending the youth club have declined and that he is monitoring attendance.

1. **Community Centre & Playing Fields Memorial Committee**

Nothing to report

**2022/111 Community Centre**

The Chairman reported that the centre has been awarded the Queen’s Award for Community Services and that presentation is likely to be mid-July.

**2022/112 Suspension of Standing Orders**

Resolved: That Standing Orders limiting the length of a Parish Council meeting to 2 hours be suspended to allow business to be completed.

Proposed: Councillor Parker-Foers

Seconded: Councillor Beckett

**2022/113 Chairman’s Review**

The Chairman remarked on the successful Jubilee celebrations, noted the new road signs to alert drivers to the bends on Long Lane and thanked Ward Cllr Brookes and Equins for painting the war memorial railings.

**2022/114 Finance and General Purposes**

1. **Financial Monitoring**

The month 2 financial monitoring report was presented noting that it is too early in the year for meaningful monitoring

1. **Approval of accounts for payment**

The following accounts were approved for payment.

Receipts £

|  |  |  |
| --- | --- | --- |
| J Rotherham Memorial Fee | BACS | 50.00 |
| Tenant -contribution to site clearance | BACS | 425.00 |
| LATES |  |  |
| Allotment rentals | BACS | 5.00 |

Payments

|  |  |  |
| --- | --- | --- |
| Staff Salaries, Pension & Expenses June 2022 | BACS/DDebit | 1,531.29 |
| HMRC Q1 Tax & NI | BACS | 597.58 |
| Opus Energy - Gas June 2022 | Direct Debit | 73.84 |
| Opus Energy – Electricity June 2022 | Direct Debit | 62.03 |
| Jane Haddrell – Youth Club & R.Room Clean June | BACS | 106.92 |
| A Flinders – Burial Ground Maintenance May | BACS | 266.66 |
| Jones Homes Refund of duplicated donation | BACS | 1,000.00 |
| SJD Sports Youth Club provision May 2022 | BACS | 703.08 |
| Fowler Sandford Ground Rent Well Lane Bus Shelter | BACS | 0.60 |
| Direct Tree Services – removal of dead tree | BACS | 270.00 |
| Hobsons Nurseries – summer bedding plants | BACS | 96.00 |
| Petty Cash Jubilee Bake off gifts & flowers | BACS | 62.10 |
| Petty Cash – refreshments, painting materials ID for bank | BACS | 60.39 |
| Bliss Internet – in lieu of advert in newsletter | - | 0.00 |
| LATES |  |  |
| RMBC – Rials & Gates r/o Mill Lane (CIL) | BACS | 3720.00 |
| Dignity – Burial Fees | BACS | 997.00 |
| Business Stream Water RRoom Mar – June22 | BACS | 41.83 |
| Business Stream Water BGround Mar – June22 | BACS | 13.55 |

Proposed: **Councillor Beckett**

Seconded: **Councillor Croxton**

**Bank & Cash Book Reconciliation 31st May 2022**

£

Balances at bank: Current account 24,727.35

Instant account 48,158.93

Cambridge Building Society 80,000.00

Nationwide Building Society 35,055.46

**Total 187,941.74**

**2022/115 Any Other Urgent Business**

Gate off Well Lane

RMBC were thanked for the installation of the gate which would prevent antisocial behaviour on the track.

Flatts Lane

It was reported that the hole that had appeared in the roadway was due to a collapsed YWA pipework resulting from increased demand from new housing on deteriorating infrastructure.

**2022/116 Date of the Next Meeting**

The date of the next meeting will be Mon 25th July 2022 at 6.30pm

**2022/117 Exclusion of the Press & Public**

Resolved: To exclude the Press & Public on the grounds that the consideration of

the following items may involve the likely disclosure of confidential information (s1 (2) Public Bodies (Admission of Meetings) Act 1960).

Proposed: Councillor Croxton

Seconded: Councillor Parker-Foers

**2022/117 Allotment Condition Issues**

Resolved: That the tenant of the plots be held accountable for their condition in accordance with the terms of his tenancy and be given 1 month notice to provide details of a programme of professional eradication with a prompt commencement date.

Proposed: Councillor Parker-Foers

Seconded: Councillor Croxton

The meeting closed at 9.15 pm

Chairman: Date:

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